

CLUB COMMUNITY SERVICE FORM

ASPCC ROCK CREEK

Community service projects are a club's opportunity to work together to support an ASPCC event, college-wide program or event, or support the greater community in general. The project also may result in funding for a club, as much as \$250 per project. The recommended labor for each project is 30 hours per club (Example: 5 club members doing 6 hrs. each = 30 hours, or any equation totaling 30 hrs.). Your club can propose a shorter project for less money; all proposals are welcome. Cumulative projects are also welcome, but must be planned in advance. Clubs are limited to a maximum amount of \$250 per term. Below are the recommended steps in achieving a well executed community service project.

1. Fill out parts 1 & 2 of this form.
2. Deliver form to the Assistant Student Leadership Coordinator (housed in the Clubhouse, Bldg. 3, Student Center) or submit via email to clubs.rc@pcc.edu. The proposed community service project will then be placed on the next ASPCC Meeting's agenda. ASPCC meets every Monday from 3:30-5pm.
3. A member of the club will need to be present at the ASPCC Meeting to answer any questions regarding the proposal.
4. Once the community service project is completed, fill out part 3 and deliver or email to the Club & Programs Specialist. Again, a club member will need to be present at the next ASPCC Meeting to report on the project. It is at this time that ASPCC will determine the funds allotted.

PART 1: CLUB & CONTACT INFORMATION

Club Name:

Club Representative Name:

PCC Email:

Telephone:

PART 2: COMMUNITY SERVICE PROJECT PROPOSAL

Briefly describe the community service project, and your club's role/participation:

Total number of club members participating: Total number of hours scheduled: Date of project:

Identify (3) goals of the project:

1. _____
2. _____
3. _____

What, if any, support will your club need to successfully complete this service project?

ASPCC Voted to APPROVE NOT APPROVE

Signature of ASPCC Representative/Date

PART 3: COMMUNITY SERVICE PROJECT REPORT

How many club members attended/participated?

How many total hours were worked?

Did you meet your goals? YES NO

If no, please explain why not:

Briefly evaluate the project in terms of scheduling, attendance, & communication. (What did your club get out of this experience?):

Would you do this project again? YES NO

Give reasons for your reply:

To be completed by an ASPCC representative:

ASPCC Voted to APPROVE NOT APPROVE ASPCC funds allotted: \$_____

Signature of ASPCC Representative/Date