

Mentor Project Implementation Plan
for _____ High School

Plan for Enlisting Support Amongst Faculty, Administration & Counselors (Plan should include how, when, where)

Plan for Identifying & Orienting Students (Plan should include how, when, where and what you will do if plan doesn't initially work)

Plan for Scheduling & Interviewing Students & Mentors (Plan should include how often and where)

Plan for Making 3 Student/Mentor Matches a Month (Plan should include how or process, when, where)

Plan for Monitoring & Supporting Matches (Plan should include all the ways you will support your matches, how often, where your meetings will take place)

Plan for Organizing Recognition Celebration (Initial plan should include approximately when, and ideas on where you will hold this event)

The above plan has been created following the initial mentor coordinator training. As part of on-going support from SIB, the SIB Training & Support Consultant and I will work together regarding the process of implementing this plan. We agree to communicate regularly with each other during plan implementation.

Coordinator Name

Date Plan Completed

Training Consultant

Date Approved

Executive Director

Date Approved

Comments:

