

## Core Team meeting Agenda

8-17-2015

1. Rounds, burning issues
2. Accomplishments by teams of the last 3 month

Team	Completed
Security	<ul style="list-style-type: none"> <li>• Completed the security notification for the sensitive information access.</li> <li>• Completed password reset programming.</li> </ul>
Finance/Business Office	<ul style="list-style-type: none"> <li>• Close the year end.</li> <li>• Completed the budget roll for 2016.</li> <li>• Completed the Finance patch 8.10</li> </ul>
HR	<ul style="list-style-type: none"> <li>• Completed the last batch of paper documents, ready to be scanned by FNTI</li> </ul>
Payroll	<ul style="list-style-type: none"> <li>• Completed 24 hours sick leave project for mid-month temporary employees.</li> <li>• Paperless project (BDMS for payroll).</li> </ul>
ODS	<ul style="list-style-type: none"> <li>• Upgrade the ODS to version 8.5 in test environment.</li> <li>• add additional CPU to increase performance</li> </ul>
Oracle	<ul style="list-style-type: none"> <li>• Completed the preparation for Oracle data encryption work.</li> </ul>
Foundation	<ul style="list-style-type: none"> <li>• Continue web site improvements</li> </ul>
Facility	<ul style="list-style-type: none"> <li>• Live on O365.</li> <li>• Floor plans on web site live.</li> </ul>
Students/A&R/Distance Learning	<ul style="list-style-type: none"> <li>• Hybrid class modification.</li> <li>• Active division modification to show actual add date.</li> <li>• Setup for Canvas pilot testing environment.</li> <li>• Completed Sunopsis system setup.</li> </ul>
Financial Aid	<ul style="list-style-type: none"> <li>• Completed Job automation using ISE</li> <li>• Completed BOG Fee Waver automation.</li> </ul>
Cashier office	<ul style="list-style-type: none"> <li>• Resolve the Tuesday FA disbursement slow down issue nightly batch now finished before 5 am.</li> </ul>

	<ul style="list-style-type: none"> <li>• Non-resident, co-enrollment student fee assessment.</li> <li>• Completed service level agreement for Cashier Apply-Unapply process.</li> </ul>
--	---

**3. Future project – Priority by the core team?**

Team	Completed
Security	<ul style="list-style-type: none"> <li>• Review penetration testing result.</li> <li>• Review and implement risk assemnt tool.</li> </ul>
Finance/Business Office	<ul style="list-style-type: none"> <li>• Audit.</li> <li>• Touchnet eCommerce</li> <li>• PO backup printer</li> </ul>
HR	<ul style="list-style-type: none"> <li>• Completed the paperless office project</li> </ul>
Payroll	<ul style="list-style-type: none"> <li>• CalB HR / PC 8.10 upgrade</li> </ul>
ODS	<ul style="list-style-type: none"> <li>• Upgrade ODS and resolve the performance issue</li> <li>• Performance review with rDBA support</li> </ul>
Oracle	<ul style="list-style-type: none"> <li>• Start the database encryption project</li> <li>• Remote DBA support on board</li> <li>• Upgrade Oracle to 11.2.04 ready for encryption.</li> </ul>
Foundation	<ul style="list-style-type: none"> <li>• Convert to BDMS.</li> <li>• OU CauseVOX integration</li> </ul>
Students/A&R/Distance Learning	<ul style="list-style-type: none"> <li>• Canvas Pilot go live.</li> <li>• DA online orientation.</li> <li>• BDMS for legacy documents conversion.</li> <li>• Sunapsis IU vendor team visit.</li> <li>• ARGOS upgrade to ARGOS 4.5</li> <li>• 25Live</li> <li>• eTranscript</li> </ul>
Financial Aid	<ul style="list-style-type: none"> <li>• Work on CSAC.</li> <li>• Student employee self-service employment. SAP and Packaging procedure rewrite.</li> <li>• ISE automation for additional processes,</li> </ul>
Cashier office	<ul style="list-style-type: none"> <li>• E-refund.</li> <li>• E-billing</li> </ul>
Web site conversion	<ul style="list-style-type: none"> <li>• DA/FH web site conversion to OU</li> <li>• College web site firewall protection.</li> </ul>

**4. Other projects**

- a. Office 365**
- b. WorkFlow**
- c. Luminis 5 and Banner XE**