

## JONAS CONSTRUCTION SOLUTION IMPLEMENTATION PLAN



There are many reasons why construction companies invest in new software; Greater efficiency, better reporting and stronger job costing are just a few examples. But implementing new software can seriously impact your company. As a result, making a smart technology choice requires a significant investment of both time and money.

To ensure that your original objectives are met with success, your implementation needs to be a well-managed process, with step-by-step guidance at every stage.

At Jonas, we understand that many companies have experienced a less-than-acceptable software conversion at one time or another. Because of this, we have developed a detailed and systematic implementation process designed to tackle each step with precision.

Our three-phase *Training and Implementation Plan* is outlined on the accompanying documents and covers everything from the time of purchase to pre-implementation tasks to training all the way up to your “go-live” date. We also transfer data from your old system to your Jonas solution and include 24 hour post-implementation support to make sure everything is running smoothly.

Once your software is up and running, we’ll send you monthly communications with tips and hints to build on your system knowledge thereby, maximizing your investment in Jonas Software.

## SALES HAND-OFF MEETING

### Budget: 2 hours (non billable)

During the sales process the Jonas Sales Representatives and Sales Engineers learn a great deal about your business processes. The purpose of the hand-off meeting is to pass this wealth of information to the Services team while introducing the trainer and the Jonas training process to the client:

#### Key Tasks:

- + Discuss Training Process and review the Sample Training Calendar
- + Discuss Quick Install and Upload Templates
- + Discuss process for Custom Requirements, if applicable
- + Assign Trainer

## PHASE I: PRE-IMPLEMENTATION

### Budget: 35hours @ \$175/hour

Jonas Software is very flexible. Before we begin to work with the end users we want to ensure that we configure the system to best meet the unique needs of your business. During the Pre-Implementation Phase the Jonas Service group will work with key users to install and configure the system, upload data, and confirm the training plan.

#### Key Tasks:

- + Confirm Training Calendar
- + Set Milestones
- + Discuss Clients Business Processes
- + Review Quick Install and Upload Templates (Data Conversion)
- + Spec out any Custom Requirements/Create Scope of Works Document
- + Schedule Delivery Date for Custom Requirements if applicable

## PHASE II: INSTALLATION/TRAINING

### Budget: 45 hours @ \$175/hour

Once the system has been configured we are then ready to train your end users building up to a full switch over on the Go Live date.

#### Key Tasks

- + Follow Training Calendar and Project Plan to train staff
- + Utilize the Summary Training Guide
- + Stay on Track
- + Trainer on site for Go Live

## PHASE III: POST IMPLEMENTATION/PRE SUPPORT

### Budget: 5 hours @ \$175/hour

The Jonas trainer will be on site during the Go Live process to assist with final check and processing over the first few days while your team builds up confidence with the system. Following Go Live, the Services Team will hand you off to our support group as you make the transition from learning to using the system

#### Key Tasks

- + Go Live Support
- + General Project Review
- + Notify Support of any Custom Programming, or Set-Ups
- + Hand-off to Support (Non-Billable – not included in above budget)

## JANUARY 2008

PRE-IMPLEMENTATION

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	Begin Business Process Review with Client 21	22	23	24	25	26
27	Quick Install to be in to Jonas 28	29	30	Templates to be in to Jonas 31		

## FEBRUARY 2008

PRE-IMPLEMENTATION

INSTALLATION/TRAINING

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	Test Co. to be Created 8	9
10	Send Test Co. over to Client's Site 11	12	Review Quick Install and Templates 13	14	15	16
17	18	19	20	+ System Administration + General Ledger 21	+ Purchase Ledger + Accounts Receivables 22	23
24	+ Job Costing + Purchase Orders 25	+ Work Order + Dispatch Board 26	27	28	29	

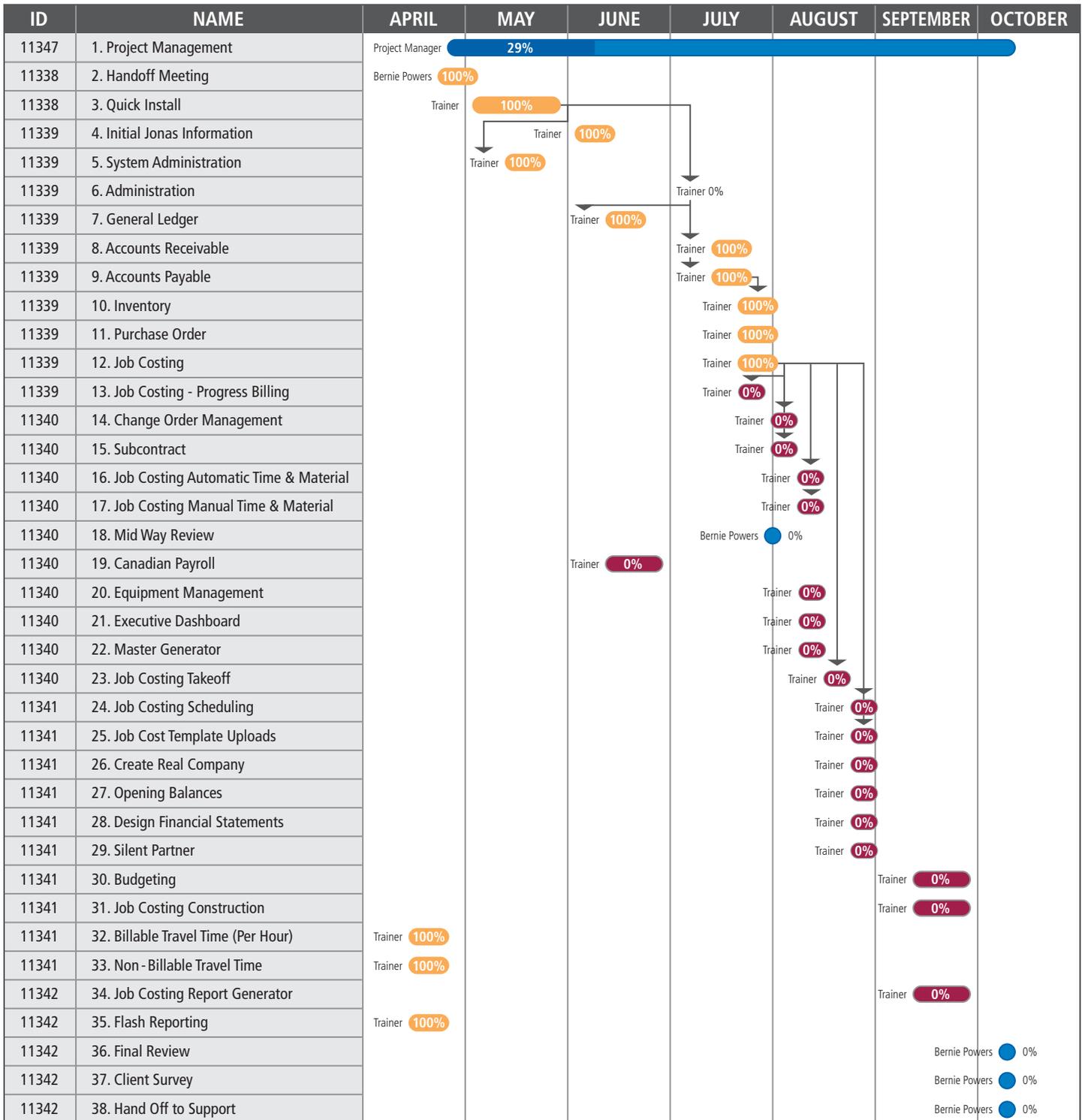
## MARCH 2008

PRE-IMPLEMENTATION

INSTALLATION/TRAINING

POST IMPLEMENTATION/  
PRE-SUPPORT

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	+ Change Order Management + Sub Contract 10	+ Procurement + TakeOff 11	+ Job Cost T&M + Inventory 12	13	14	15
16	17	18	19	20	21	22
23	+ Canadian Payroll + Flat Rate 24	+ Service Contract + Master Gen. Reporting 25	+ Master Gen. Reporting + Exec. Dashboard Review 26	27	28	29
30	+ Create Live Company 31	APRIL 1 Go Live AM/PM 1	2	Review Installation 3	Hand Off to Support 4	



PROJECT: Jonas Implementation  
 PLANNED START: 4/23/08  
 PLANNED COMPLETION: 10/7/08  
 PRINTED ON: 6/11/08

PROJECTED START: 4/23/08  
 PROJECTED COMPLETION: 10/9/08

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CRITICAL PATH

IN PROGRESS

COMPLETE

PREDECESSOR

PLANNED

MILESTONE