

# *Sample Board Retreat Agenda*

## BOARD OF REGENTS' RETREAT

### AGENDA

#### ***Morning Session***

- 8:00-8:10 AM Welcome and Opening Comments (*Chairman and President*)
- 8:10- 8:50 AM Review of Workshop Agenda and Summary of Pre-Retreat Interview Feedback (*Dr. Barbara Kaufman*)
- 8:50-9:50 AM Executing the Board's Role and Responsibilities in a Crisis
- Managing the Crisis You Tried to Prevent: Implications for the Future (*pre-workshop article*)
- 9:50-10:00 AM Break
- 10:00-11:00 AM The Role of the Board in Strategic Planning
- Current
  - Future
- 11:00 AM-Noon Examining the Purpose and Effectiveness of our Committee Structure
- Discuss the effectiveness of the "*pilot*" committee structure in effect for the last two years
- Discuss the effectiveness of the current structure
  - Consider whether additional committees or task forces are needed
  - Determine if Standing Rules need to be amended

#### ***Afternoon Session***

- 12:00-1:00 PM Luncheon
- 1:00-1:30 PM Discuss the Role of Committee Chair and Ideas for Maximizing Committee Contributions
- 1:30-2:00 PM Shared Code of Conduct
- Strengths
  - Ideas to improve board effectiveness
- 2:00-2:30 PM Maximizing the Effectiveness of Mentoring Student Regents: Strategies for the Future

2:30-2:40 PM	Break
2:40-3:00 PM	Wrap-up
3:00-3:15 PM	Closing Comments ( <i>Chairman and President</i> )
	Adjourn

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*Facilitated by Barbara Kaufman, Ph.D.*

### *Morning Session*

- 8:00 – 8:10 AM • Welcome and Opening Comments (*Chairman and President*)
- 8:10 – 9:00 AM • Review of Workshop Agenda and Summary of Pre-Retreat Interview Feedback (*Dr. Barbara Kaufman*)
- 9:00 – 10:30 AM • The Next Generation of Strategic Planning Activities (*President*)
  - ✓ History of Strategic Planning efforts by the board and administration
  - ✓ A brief review of the process and what we have accomplished together
  - ✓ The University in 2020
  - ✓ Ongoing work to update the plan
  - ✓ Future roles and process for ensuring a non-static document
- 10:30-10:45 AM • Break
- 10:45 – 11:45 AM • Examining the Oversight Role of the Board Related to Strategic Planning
- 11:45 – 12:00 PM • Break
- 12:00 – 12:45 PM • Luncheon

### *Afternoon Session*

- 12:45 – 1:45 PM • Clarifying the Purpose of Committee Work and Working Models
- Revisiting the Effectiveness of Our Committee Structure
- 1:45 – 1:55 PM • Break
- 1:55 – 2:30 PM • Shared Code of Conduct
- Review of prior document
- Recommend edits in the context of the board's agenda for the coming year

- ✓ Consider making this a public document used for orientations and placed in board packages

2:30 – 3:00  
PM

- Wrap-up (*Dr. Kaufman*)

3:00 – 3:45  
PM

- Informal Round Robin - "*What's on Your Mind?*"

3:45 – 4:00  
PM

- Closing Comments (*Chairman and President*)