

E. & J. Gallo	Title:	Contractor Receipt of Work Rules Documentation – E & J Gallo Winery			
	Document No.:	CSS-000-FM-00029		Revision No.:	2
	Process Owner:	Corporate EHS		Revised by:	Derrick Jarvis
	Date Initiated:	12/4/07	Date Reviewed:	04/30/12	Date Revised:

Vendor/Contractor Receipt of Work Rules Documentation

Vendor/Contractor Company: _____

If Applicable:

Capital Project Number: _____

PWO/PO Number: _____

CONTRACTOR SHOULD PERFORM REGULAR INSPECTIONS OF THEIR WORK SITES TO ENSURE COMPLIANCE WITH ALL CONTRACTOR WORK RULES.

E. & J. GALLO WINERY REPRESENTATIVES MAY OBSERVE, AUDIT, OR INSPECT CONTRACTORS WORK AREA (S) AND EMPLOYEE WORK PRACTICES FOR COMPLIANCE WITH THESE RULES. HOWEVER, E&J GALLO WINERY WILL NOT BE HELD RESPONSIBLE FOR THE SAFETY OF EMPLOYEES UNDER CONTRACTOR’S CONTROL; INCLUDING SUBCONTRACT EMPLOYEES.

IF YOU ARE NOT SURE OF THE SAFETY, ENVIRONMENTAL, OR GMP RULES THAT APPLY TO YOUR CONTRACT, CONTACT YOUR PROJECT MANAGER.

FAILURE TO COMPLY WITH SAFETY, ENVIRONMENTAL, AND GMP GUIDELINES MAY RESULT IN REMOVAL OF THE CONTRACTOR OR CONTRACTOR EMPLOYEE FROM THE PREMISES.

I have been provided with a copy of the E. & J. Gallo Winery Contractor Work Rules. I have had the opportunity to review this material with an authorized Company representative.

I understand it is my responsibility to ensure all my employees and subcontractors receive and understand these rules.

Name (print): _____ **Title:** _____

Signature: _____ **Date:** _____

Last 4 digits of Driver’s License: _____

E. & J. Gallo Winery Representative: _____