

Excuse Note

Date: _____

Name of the pupil: _____

Class: _____

Reason for absence: _____

Length of absence: _____
(from-to)

Name of the parents: _____
(in block letters)

Signature of the parents: _____

Annex IV to the School Regulations dated 22nd July 2014 "Policy regarding absent periods" shall apply.

Pursuant to Point 2. (2) of Annex IV to the School Regulations, the excuse note must be submitted to the class teacher at the latest on the third day of the pupil participating in the lessons again without being requested to do so.