



# Internship program application

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## Part I – Personal information

### Name

Last:\_\_\_\_\_ First:\_\_\_\_\_ Middle initial:\_\_\_\_\_

Email address:\_\_\_\_\_

### How did you hear about the Center for American Progress internship program?:

\_\_\_\_ School career center

\_\_\_\_ Family member

\_\_\_\_ Newspaper

\_\_\_\_ Professor

\_\_\_\_ TV

\_\_\_\_ Friend

\_\_\_\_ Blog

\_\_\_\_ CAP/CAPAF event

\_\_\_\_ CAP/CAPAF website

\_\_\_\_ Current/former CAP staff member    Name:\_\_\_\_\_

\_\_\_\_ Current/former CAP intern            Name:\_\_\_\_\_

\_\_\_\_ Other \_\_\_\_\_

### Permanent address \*required\*

Street:\_\_\_\_\_

City/State:\_\_\_\_\_ Country:\_\_\_\_\_ Zip:\_\_\_\_\_

Phone:\_\_\_\_\_

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## Part II – Education

### High school

School: \_\_\_\_\_ Graduation date: \_\_\_\_\_

### College

School: \_\_\_\_\_ Graduation date: \_\_\_\_\_

Major(s): \_\_\_\_\_

Minor(s): \_\_\_\_\_

Overall GPA: \_\_\_\_\_

### Graduate school (if applicable)

School: \_\_\_\_\_ Graduation date: \_\_\_\_\_

Degree(s) conferred: \_\_\_\_\_

Languages (indicate fluency): \_\_\_\_\_

\_\_\_\_\_

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## Part III – References

**Please provide 2-3 references.**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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#### Part IV – Departments of interest and internship term

Please review the list below and the internship descriptions at <http://www.americanprogress.org/about/internships/>. Then list at least three areas in order of interest.

- |                                     |  |                                 |
|-------------------------------------|--|---------------------------------|
| ___ Administration                  | ___ Ethnic Media                               | ___ LGBT Progress               |
| ___ Campus Progress                 | ___ Executive                                  | ___ Progress 2050 (Race Policy) |
| ___ Communications/Press            | ___ External Affairs                           | ___ Social Media                |
| ___ Development/Fundraising         | ___ Faith and Public Life                      | ___ Technical Support           |
| ___ Economic Policy                 | ___ Half in Ten Anti-Poverty Campaign          | ___ Think Progress              |
| ___ Editorial/Online Communications | ___ Health Policy                              | ___ Think Progress War Room     |
| ___ Education Policy                | ___ Immigration Policy                         | ___ Video                       |
| ___ Energy/Environment              | ___ International Policy/<br>National Security | ___ Web Technology              |
| ___ Enough                          |  | ___ Other: _____                |
|                                     |  | _____                           |

Please note: you may be placed in a department depending on your experience and the needs of the Center for American Progress at the time of your application.

Term (indicate with [x]):

Fall \_\_\_\_ Winter \_\_\_\_ Spring \_\_\_\_ Summer \_\_\_\_

Full time \_\_\_\_ Part time \_\_\_\_

Please note: All summer internships are full time and interns must work a minimum of 8 weeks.

If part time, please indicate days and hours you are available: \_\_\_\_\_

\_\_\_\_\_

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## Part V – Additional materials

Along with this application, please submit the following materials:

1. Cover letter and resume
2. Writing sample of approximately three (3) pages (your own words, unedited)
3. College/university transcript (unofficial is acceptable)

Please send completed application materials to Erin Green, Director, Internship Program, via email at [internships@americanprogress.org](mailto:internships@americanprogress.org).

*The Center for American Progress is an equal opportunity employer; women, minorities, and people with disabilities are strongly encouraged to apply.*