



TECHNICAL UNIVERSITY OF MOMBASA
Department of Human Resource Management

Internal Memo

Ref : TUM/ADM/HRM/19/Vol. 1 (111)
From : Senior Human Resource Officer
To : All Staff
Date : 7th October, 2015
SUBJECT : MORTGAGE AND CAR LOANS

The Government in its 2015/2016 budget, allocated one (1) billion Kenya Shillings for mortgage and car loans for Civil Servants.

In view of this, we have received information that we submit needs of our staff in relation to mortgage and car loans.

Staff are therefore advised to submit to HR the amount they require in order to compile a report and forward to the Ministry for consideration.

Please ensure that your need is within the ability of your grade and payslip to sustain the repayment.

Thank you.

J. E. Amwayi,
Senior Human Resource Officer,

For: Vice Chancellor.

Cc Vice Chancellor
Deputy Vice Chancellor (AFP)
Registrar (AP)
Ag. Registrar (AA)
Finance Officer
Internal Auditor
Director PC & QMS
Ag. Deputy Human Resource Manager
Unions – UASU, KUDHEIHA, KUSU

