

IMPORTANT MEDICAL SERVICE QUESTIONNAIRE: PLEASE COMPLETE AND RETURN
Please use only blue or black ink.

Para la ayuda en español, llame (800) 624-6052, extensión 1009.

Date Sent: _____ Body Part: _____
Member Name: _____ Claim Number: _____
Member Number: _____ Date of Service: _____

We need your help to process claims correctly. Please complete and return this form *within 10 days*. Without this information, claims payment may be delayed or denied. For *any* injury or medical condition, please answer the first four questions. The remaining questions only need to be answered if the injury or medical condition resulted from an automobile accident or occurred while on the job. This information is required for each new injury or condition.

SECTION 1: CIRCUMSTANCES (Required)

1. Briefly list the injuries or conditions, and describe the circumstances that caused the member to seek treatment:	
2. Date when injury or condition happened or started:	3. Name, address, and phone number of insurance adjuster other than PacificSource (i.e. premise, homeowner, etc.)
4. Where did the accident or injury occur? _____ Was this a motor vehicle accident? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please complete Section 2.</i> Did this happen on the job? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please complete Section 3.</i> Other? <input type="checkbox"/> Yes <input type="checkbox"/> No Please describe: _____	
4a. Has the member consulted an attorney? <input type="checkbox"/> Yes <input type="checkbox"/> No	4b. If yes, provide the attorney's name, address, and phone number:

SECTION 2: INJURIES INVOLVING A MOTOR VEHICLE

5. Was the member's auto at fault? <input type="checkbox"/> Yes <input type="checkbox"/> No	6. Member was (<i>please check all that apply</i>): <input type="checkbox"/> Other: _____ <input type="checkbox"/> In an automobile <input type="checkbox"/> On a motorcycle <input type="checkbox"/> A pedestrian or on a bicycle <input type="checkbox"/> The driver <input type="checkbox"/> A passenger <input type="checkbox"/> Working on the auto
7. Was the member a passenger? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the following information: Name of the vehicle owner: _____ Owner's insurance company: _____ Name of adjuster: _____	

8. If another motor vehicle was involved, please provide the following:

Name and address of that vehicle's driver: _____

Name and address of insurance company covering that motor vehicle: _____

Claim number: _____ Name and phone number of adjuster: _____

9. Is the member an Oregon resident? ☐ Yes ☐ No

If no, does the member have personal injury protection (PIP) on their vehicle? ☐ Yes ☐ No

SECTION 3: INJURIES OCCURRING ON THE JOB

10. Did the injury or medical condition result from employment or while the member was working?

☐ Yes ☐ No *If yes, please complete questions 11 through 15.*

11. Please provide the employer's name and address.

12. Has the member reported this injury or medical condition to the employer? ☐ Yes ☐ No

13. Is the member self-employed? ☐ Yes ☐ No

14. Has a workers' compensation claim been filed? ☐ Yes ☐ No

Was the claim denied? ☐ Yes ☐ No *(attach copy of denial)*

If denied, does the member plan to appeal? ☐ Yes ☐ No

15. Please provide the following:

Claim number: _____

Name and address of employer's insurance carrier: _____

Name and phone number of adjuster: _____

AUTHORIZATION TO REQUEST, RECEIVE, USE AND DISCLOSE PROTECTED HEALTH INFORMATION

I hereby authorize PacificSource Health Plans ("PacificSource") to request, receive, use and/or disclose my protected health information relating to my accident or injury, including information about the benefits and medical service I received in connection with my accident or injury. My protected health information includes medical records, emergency and urgent care records, billing statements, diagnostic imaging reports, transcribed hospital reports, clinical office chart notes, laboratory reports, dental records, pathology reports, physical therapy records, hospital records (including nursing records and progress notes), and any personal or medical information related to the purpose of this authorization.

This authorization allows PacificSource to request and receive information related to my accident or from any and all third parties, including, but not limited to: hospitals, doctors' offices, other insurance companies, witnesses, and any other source of relevant information related to my claim. I further authorize PacificSource to request, receive, and/or review (as appropriate) any workers' compensations claims and/or files pertaining to my accident or injury for the purpose of ascertaining whether workers' compensation coverage is available for my accident or injury. This authorization will allow any third party to disclose information related to my accident or injury to PacificSource. Information obtained with this authorization will be used solely for the purpose defined above and will be limited to the minimum necessary information to achieve that purpose.

By signing this authorization, I am specifically authorizing PacificSource to use and disclose my protected health information, as described above, to the following persons and/or entities:

- My attorney or other legal representative;
- My spouse;
- Any other insurance company providing coverage to me or another party to my accident or injury, as such coverage relates to my accident or injury; and
- An attorney representing any other party to my accident or injury.

Optional. I also authorize PacificSource to use and disclose my protected health information, as it relates to my accident or injury, to the following persons and/or entities (please fill in the blank with the names of those persons and/or entities): _

I certify that the information on this form is true and accurate to the best of my knowledge. I also certify that I understand that I may refuse to sign this authorization. I am aware that Workers' Compensation laws may require PacificSource Health Plans to disclose some, or all, of the foregoing information in accordance with state or federal law, or a valid subpoena, regardless of whether or not I sign this authorization.

I have the right to revoke this authorization in writing at any time. If I revoke my authorization, the information will no longer be used or disclosed for the reasons covered by this written authorization. Any uses or disclosures already made with my permission cannot be taken back. Unless revoked, this authorization will be in force until the purpose of this authorization has been completed, but not longer than 24 months.

To revoke this authorization, send a written statement that you are revoking this authorization to:

PacificSource Health Plans
Attn: Third Party Recovery Department
PO Box 7068
Springfield OR 97475-0068

Please note: If this authorization is not completed, is revoked, or we receive a directive from any attorney hired by you to cease responding to third party claims for information, any claim relating to your accident or injury may be denied.

_____ Member or Parent/Guardian Signature	_____ PacificSource Member ID #	_____ Date
_____ Street Address	_____ Home Phone Number	
_____ City, State, and Zip	_____ Work Phone Number	
_____ Signature of Guardian (if patient is dependent)	_____ Relationship	_____ Date