

## Multiple Deceased in a Death Notice

When an obituary or death notice is about more than one deceased person – follow 4 steps.

Step 1. index the 1<sup>st</sup> listed deceased person, then add all relatives except other related persons who were deceased in the same notice. This instruction is an exception to the rule to index all names in the order they were listed.

Step 2. Then list the 2<sup>nd</sup> deceased person and any relatives. Do not duplicate any names already indexed even if they are relatives of both deceased.

Step 3. Continue this process until all the deceased and their relatives are indexed. (the relationships of Bonnie Jean, Darcy & Jimmy will be manually linked after indexing for this project is complete).

Step 4. Then index all other individuals.

### MURSCH-HERRINGTON

— Bonnie Jean Mursch-Herrington, of Marco Island, FL, formerly of Grand Rapids, died June 22 along with her daughter Darcy aged 7 and son Jimmy III aged 5, in an auto accident in Florida. Beloved wife of James Herrington II; daughter of Theodore and Ruby Mursch; sister of Beth Mursch, Becky Ward, Sgt. Timothy Mursch, and Sgt. Todd Mursch. She and the children were loved and will be sadly missed. Memorial Service will be

Thursday, June 25, 7:30pm at Immanuel Lutheran Church in Big Rapids, MI, with The Rev. E. Fred Luthy officiating.

#### Step 4

Then index all other individuals.

|    | Record Type | Relationship to Deceased | Given Names | Surname           | Titles or Terms |
|----|-------------|--------------------------|-------------|-------------------|-----------------|
| 1. | Deceased    |                          | Bonnie Jean | Mursch-Herrington |                 |
|    | Other       | Husband                  | James       | Herrington        | II              |
|    | Other       | Parent                   | Theodore    | Mursch            |                 |
|    | Other       | Parent                   | Ruby        | Mursch            |                 |
|    | Other       | Sibling                  | Beth        | Mursch            |                 |
|    | Other       | Sibling                  | Becky       | Ward              |                 |
|    | Other       | Sibling                  | Timothy     | Mursch            | Sgt             |
|    | Other       | Sibling                  | Todd        | Mursch            | Sgt             |
| 2. | Deceased    |                          | Darcy       | <Blank>           |                 |
| 3. | Deceased    |                          | Jimmy       | <Blank>           | III             |
| 4. | Other       | Nonrelative              | E Fred      | Luthy             | Rev             |