

# ANIMAL REGISTRATION RENEWAL NOTICE



Registration period 10 April 2016 to 9 April 2017

Enquiries: (03) 9518 3555 8.15am - 5pm Monday - Friday

IF ALL DETAILS ARE CORRECT

✓ Make your payment at any post office or by using any of the methods listed below.

IF ANY DETAILS ARE INCORRECT/INCOMPLETE

Please correct the information and return the notice with payment by mail in the reply paid envelope or in person to Monash Council.

*Do not pay at a post office, via phone or internet.*

## ANIMAL DETAILS

Animal Ref:

Lifetime Tag no:

Dog/Cat:

Name:

Breed:

Age:

Colour:

Sex :

Animal Location:

Microchip No:

**Fee due by 10 April 2016 \$**

## OWNER DETAILS

Name :

Address:

Home Phone:

Mobile:

Business Phone:

Concession Number:

Date of Birth:

Email:

If claiming concession rate, return form and provide copy of valid concession card.

Cross below box if any of the details are incorrect.

Deceased

Change of Owner

Owner Moved

New Address

**AFFIRMATION:** I understand that the information provided will be used in accordance with relevant legislation and declare that the information provided in this application is true and correct to the best of my knowledge. I declare that my dog is not a restricted breed as described in the Approved Standard for Restricted Breed Dogs in Victoria.

**Date:** \_\_\_\_\_ **Signature of Owner:** \_\_\_\_\_  
(If Owner is a minor, Parent or Guardian must sign)

**Name of Owner:** \_\_\_\_\_  
(Please Print)

*.....* **If Paying by Credit Card by mail** (for other payments turn overleaf)

(Office Use Only) **Date:** \_\_\_\_\_ **Receipt:** \_\_\_\_\_ **Name:** \_\_\_\_\_

I authorise my registration payment to be charged: Credit Card Type  VISA  MASTERCARD  AMERICAN EXPRESS  
*\*Monash Council does not accept Diners Club*

Credit Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name of Credit Card Holder: \_\_\_\_\_ Card Expiry Date: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_ Charge Amount: \$ \_\_\_\_\_

Monash Council abides by the principles of the Privacy and Data Protection Act 2014. The information will only be used by authorised Council officers for the purpose of Animal Management and ensuring our records are accurate. You have the right to access your personal information. If you wish to do so, please contact Council on 9518 3555.

Internet & Bpay Payment Options  
(turn overleaf for other payment options)

**Animal Ref:**  
**Lifetime Tag:**

Post Billpay  
Billpay Code: 0337  
Ref: \_\_\_\_\_  
By Phone 13 18 16  
In Person at any Post Office  
Via Internet Your bank via Bpay [www.bpay.com.au](http://www.bpay.com.au)

Biller Code: 958777  
Ref: \_\_\_\_\_  
By phone or Internet - Select the BPAY or bill payment option and follow the simple instructions or contact your participating Bank to pay from your nominated account.

Included in the fee payable is the State Government Levy of \$3.50 for dogs and \$2 for cats which is used primarily to fund responsible pet ownership programs.	Fee	Concessional Fee
Unsterilised Dog/Cat. In accordance with section 10A of the Domestic Animals Act 1994, Council is unable to register a cat for the first time unless it is de-sexed or exempt from any requirement to be de-sexed under the Domestic Animals Act 1994.	\$135	\$56
Dogs declared Dangerous or Menacing.	\$250	Not available
Restricted Breed Dogs.(Restricted Breed dogs can only be registered if they were in Victoria prior to 1 September 2010 or registered with another Council in Victoria prior to 30 September 2011).	\$250	Not available
Guard Dogs.	\$250	Not available
Desexed Dog/Cat. (proof of desexing must be provided).	\$45	\$18.50
Dog/Cat over 10 years old.	\$45	\$18.50
Dog/Cat kept for breeding by the proprietor of a domestic animal business conducted on registered premises.	\$45	\$18.50
Cat/Dog registered with an applicable organisation – owner must be current member (proof of registration and membership must be provided). Applicable Organisations: Australia National Cats Inc.; Cats Victoria Inc.; Dogs Victoria; Feline Control Council (Victoria) Inc.; Greyhound Racing Victoria; and The Governing Council of the Cat Fancy Australia and Victoria.	\$45	\$18.50
Dogs kept for working stock.	\$45	\$18.50
Dogs that have undergone obedience training which complies with the regulations.	\$45	\$18.50
Greyhounds (currently registered with Greyhound Control Board).	NO FEE	NO FEE
Working Guide Dogs and Puppies.	NO FEE	NO FEE

Concession Rate. To be eligible for the concessional fee above, you must be an eligible person under the State Concession Act 2004. Eligible persons are holders of Pension Concession Card, War Widow entitlement or Special Rate Veterans. (Health Care Cards and Seniors Cards are not included). To claim the concession rate you must provide proof of eligibility to the Council.

## REGISTRATION UNDER THE DOMESTIC ANIMALS ACT 1994

Registration Requirement - Section 10 provides:

(1) The owner of a dog or cat must apply to register that dog or cat with the Council of the municipal district in which the dog or cat is kept, if the animal is over 3 months old.

Penalty: 20 penalty units.

(2) The owner of a dog or cat that is registered must apply for renewal of the registration of that dog or cat with the Council of the municipal district in which the dog or cat is kept before the expiration of the current registration.

Penalty: 20 penalty units.

Period of Registration: The registration of a dog or cat or renewal of such registration remains in force until 10 April of the year following the registration or renewal.

Identification Marker: Council will provide an identification marker to be worn by the dog/cat. If a dog or cat is found outside the owners premises without the identification marker, the owner will be guilty of an offence. (See information below on lifetime tags).

## ADDITIONAL INFORMATION

Extra Animal Permits:	Under Council's Local Law No. 3 it is an offence to have more than two dogs and two cats in a household. You must apply for a permit to keep more than the permitted number of dogs/cats in your household.
Microchipping:	Microchipping is compulsory for all new registrations, including transfers from other Councils.
Responsible Pet Ownership:	Monash Council encourages responsible pet ownership by providing residents who register their animals with a range of benefits including an increased likelihood of being reunited with a lost pet, as your animal will be wearing a tag and be microchipped; expert advice in animal matters; lead free parks to exercise dogs; professional ranger service.
Lifetime Tags:	Council introduced lifetime animal identification tags in 2015/2016 registration period. Your animal was issued a tag during this period. Should you require a replacement tag during the animal's lifetime, please contact Council (a replacement fee may be required).
Penalties:	Infringement Notices may be issued in respect of any breaches of the Domestic Animals Act 1994 or Monash Council Local Law No. 3.
Change of information:	Any changes to the information provided on this application must be advised in writing to: Monash Council Animal Management, PO Box 1, GLEN WAVERLEY VIC 3150.

## HOW TO PAY

### Credit Card

- Turn the form over and fill out the credit card section. Monash Council only accepts Visa, MasterCard and American Express credit cards.
- Post the form to:

Monash Council  
Animal Management  
PO Box 1  
GLEN WAVERLEY VIC 3150  
or email form to: [mail@monash.vic.gov.au](mailto:mail@monash.vic.gov.au)

### Cheque or Money Order

- Write a cheque or money order payable to: 'MONASH COUNCIL ANIMAL MANAGEMENT'
- Post form and cheque to:

Monash Council  
Animal Management  
PO Box 1  
GLEN WAVERLEY VIC 3150

### In Person

Present the form with payment at:

- CIVIC CENTRE  
293 Springvale Road  
GLEN WAVERLEY  
Hours: 8.15 am – 5pm Monday – Friday
- OAKLEIGH SERVICE CENTRE  
3 Atherton Road  
OAKLEIGH  
Hours: 8.45 am – 5pm Monday – Friday

## PRIVACY NOTIFICATION

The information provided on this form is subject to Section 18 Domestic Animals Act 1994 and will be used to update the public animals register as prescribed under the Act.



293 Springvale Road (PO Box 1) Glen Waverley VIC 3150 **Web** [www.monash.vic.gov.au](http://www.monash.vic.gov.au) **Email** [mail@monash.vic.gov.au](mailto:mail@monash.vic.gov.au)  
**T** (03) 9518 3555 **F** (03) 9518 3444 **National Relay Service** (for the hearing and speech impaired) 1800 555 660  
**Language Assist** العربية 9321 5480 Ελληνικά 9321 5482 한국어 9321 5484 Русский 9321 5486  
廣東話 9321 5481 Italiano 9321 5483 普通话 9321 5485 Việt Ngữ 9321 5487