



School Volunteer Application 2015-2016
HERNANDO COUNTY SCHOOL DISTRICT
 Volunteers In Education – 8008 Mobley Road – Brooksville, FL 34601
 (352) 797-7054 Fax (352) 797-7154



We are delighted to process your application with the Volunteers In Education program. This application is for individuals who will:

- Volunteer in a school building, under the direct supervision of a Hernando County School Board employee.
- Participate in a school field trip as a chaperone which will not include an overnight stay.
- Give a presentation in a classroom.

PLEASE PRINT: Please complete all fields that apply. Any incomplete applications will be returned to the school unapproved. Processing applications may take up to three weeks.

Today's Date: _____ Originating School Name: _____

_____/_____/_____
 Last Name (As it appears on your FL License / ID) First Name MI Birth date Social Security Number

 Address City Zip

_____-_____-_____-_____
 Florida Driver's License OR Florida State ID OR _____
 OR _____
 Hernando Co. Student No. Home Phone

Gender: ☐ M ☐ F Race: ☐ W ☐ B ☐ H ☐ A ☐ Other
 Please check one Please check one (_____) Cell Phone

Emergency contact: Name Phone Number Email Address of Applicant

How long have you lived in Florida? _____

If less than six months, previous address: _____

VOLUNTEER WORK PREFERENCE: (Please check your greatest interest)

- ☐ After School ☐ Cafeteria Helper ☐ Classroom ☐ Clubs ☐ Chaperone
☐ Jr. Achievement ☐ Library / Media Helper ☐ Observation ☐ Office/Clerical

LIST BELOW ALL CHILDREN FOR WHOM YOU WILL BE VOLUNTEERING AND THE SCHOOLS THEY ATTEND.

1. _____
2. _____
3. _____
4. _____

Be aware that a criminal background check will be performed. We provide this service to maximize the safety of our students. Also note that some of the information on this form may be subject to Florida's Public Records Act.

Additionally, as an applicant to become a school volunteer, you may be randomly selected to submit to the digital fingerprinting process as conducted by the Hernando County School Board.

Sheriff's Department Stamp Date Received: _____

Deadlines for applications each year is April 15th. Applications MUST be filled out each year.

Please complete the backside of this form. Hernando County School FULL-TIME EMPLOYEES STOP HERE!

Volunteering at any Hernando County School is a privilege and not a right.

As part of your volunteer record, a criminal history check will be conducted. A prior criminal record may or may not result in your disqualification for volunteering, **but a failure to disclose your record WILL INVALIDATE this application. You must list all adult and juvenile misdemeanors, felonies or other criminal offenses other than non-criminal traffic violations.** (DUI and reckless driving are criminal offenses.)

For the safety and protection of our students, please answer the following:

1. ☐ YES ☐ NO

Have you ever been arrested?
2. ☐ YES ☐ NO

Have you ever been issued a citation where you had to appear in criminal court?
3. ☐ YES ☐ NO

Have you ever been convicted and/or found guilty of a criminal offense in a court of law?
4. ☐ YES ☐ NO

Have you ever entered a plea of “guilty” in a court of law to any criminal offense?
5. ☐ YES ☐ NO

Have you ever had an “Adjudication Withheld” by a court of law?
6. ☐ YES ☐ NO

Have you ever entered a plea of “Nolo Contendere” (no contest) to a criminal offense in a court of law?
7. ☐ YES ☐ NO

Have you ever been enrolled in a pre-trial diversion program?
8. ☐ YES ☐ NO

Have you ever been arrested or charged with a criminal offense where after you were acquitted (found not guilty) of the charge(s), or where the charge(s) were later withdrawn, dropped or “Nolle Prosequi” (not prosecuted)?
9. ☐ YES ☐ NO

Are you currently under indictment or the subject of any other pending legal proceeding for a criminal offense?
10. ☐ YES ☐ NO

Are you currently under investigation by any local, county, state, federal or international agency for any reason?
11. ☐ YES ☐ NO

Are you currently considered a fugitive from justice by any local, county, state, federal, or international agency that may hold valid warrants for your arrest and/or apprehension?
12. ☐ YES ☐ NO

Are you currently serving probation, parole, or community service as part of a court-ordered sentence and/or disposition?
13. ☐ YES ☐ NO

Have you ever forfeited bond/bail due to failure to appear for a court proceeding?
14. ☐ YES ☐ NO

Is your driver’s license currently suspended or revoked?

If you answered “YES” to any question 1 – 14 above, you must list on a separate piece of paper each and ALL charges or offenses, including dates, city, and state where the offense(s) occurred. Also include an explanation of each charge or offense in your own words, including the final outcome.

Please attach the information, along with copies of final court dispositions, probation records, and any other official documentation supporting your explanation to this application form. Paperwork, along with the application, can be mailed directly to the VIE office at the address on the front of this form or returned to your child’s school.

Safe School Disqualification List:

Assault of any type, domestic violence, arson, drugs sale/possession, prostitution, DUI/DWI (two or more charges), burglary, carrying a concealed weapon, child abuse, contributing to the delinquency of a minor, felony (any type), grand larceny, incest, lewd and lascivious act, sexual offenses (regardless of victim’s age), or violent crime – of any type.

This list of disqualifying offenses is not exclusive and there may be other criminal history that could disqualify an applicant.

Your signature below releases the School District of Hernando County from liability or damages, which may result from any personal background search. It furthermore authorizes any State or local law enforcement agency to release criminal history to the District including, but not limited to, juvenile criminal history. In addition, your signature verifies you are not an employee of the school board of Hernando County, Florida. Your signature below acknowledges your agreement that any and all information you receive while a volunteer for the Hernando County School Board concerning the Hernando County School District, its employees and students is confidential and may not be disclosed to any person.

Please contact the VIE office at 797-7054 within 48 hours of an arrest or new charge as it may or may not have an adverse effect on your volunteer status.

Signature of Volunteer upon completion of application after reading the above

Signature of Parent/Guardian if Volunteer is a minor