DEVELOPMENT COMMSSIONER OFFICE,
CHHATTISGARH, VIKAS BHAWAN, CIVIL LINE, RAIPUR(C.G.)
(RURAL ENGINEERING SERVICE)

Menual zaonal Short time tendar Short Tender Notice (First Call)

STSTEM TENDER NO: 08/05,NIT NO: 08/15-16 /TENDER/ 816 /2015-2016 Dated.25/05/2015

Main portal : http://cg.nic.in/reswork
sub portal : http://cg.nic.in/reswork

Online Percentage rate tenders on SOR of Building works issued by chife engineer in force in R.E.S with effect from Dated 02.04.2012 and date 26.01.2014 amendment up to date of issue NIT for the work mentioned below are invited on behalf of the Governor of Chhattisgarh in Form -A along with documents for evaluating pre Qualification from contactors, registered in D and Above class with Chhattisgarh E-in-C or equivalent contractors of Central/ other State Govt. & their under takings & firms of repute department's sub-portal as per the mentioned below . All other condition for submission of tenders and criteria for pre Qualification etc. have been mentioned in the tender documents:

s. no .	name of work	probable Amount of contract (LACS)	Amount of Earnest Money (LACS)	Cost of tender docume nt i/c E-Tender	Class of contract or Eligible to tender	Time allowe d for compl etion	Bank solvency Certifica te not older than 12 months	Last Date For Manual Submmitio n Of EMD
1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**
1	Construction of toilet 12 nos at 9 school building in (block-TILDA	12.96	9700/-	750/-	D & Above	30 day's		Date 11.06.2015 Time 17.30

2. The tender document can be downloaded free of cost from the portal, (http:// cgres.cgeprocurement.gov.in) directly and shall be submitted online only after making the payment of bid submission fees online.

3. All bid related activities (process) like Tender Document Download, Bid Preparation and Hash Submission , Bid Submission and Submission of EMD and other documents will be governed by the time schedule given under 'Key Dates' as mentioned.

4. The bids of the contractors have to be digitally signed by the Digital Certificate of the Contractor before submitting the bids online.

(4.1) In case the tenderer (s) is / are not registered in appropriate class of contractors in Chhattisgarh R.E.S. and web site (http://cg eprocurement.etenders.in)

through department sub portal : (http://cgres.cgeprocurement.gov.in) he/they shall not be eligible to participate in the above tender.

(4.2) It is mandatory to submit the details of Earnest money and financial offer through Online. However physical copy of earnest many & envelopment of Prequalification document.

(4.3) Conditional tenders are liable for rejection.

(4.4) If any pre –qualified tenderer withdraws his offer before the validity period or makes / propose any modifications in the terms and conditions of the tender, the said earnest money shall stand forfeited.

(4.5) **C.E., R.E.S.**, Raipur or his authorized representative will open the envelope containing earnest many & Pre qualification document received (except those received late) in the presence of the tender (S). Representatives who choose to attend at the time, date and place specified in the key dates/Notice inviting tender.

(4.6) The authorized committee will prepare minutes of the pre qualification opening and shortlist/approve the qualified tenderer.

(4.7) In the event of withdrawing his/her after before the expiry of the period of validity of offer or failing to execute the agreement as required by condition No. 8.1.1 of the notice inviting tender(N.I.T.) he/she will not be entitled to tender for this work in case of recall of tenders . In addition to forfeiture of his /her earnest money as per provisions of condition No. 4.7 and 8.1.1. of N.I.T. as may be applicable for the work, the registering authority will demote the contractor / firm for a period of one year . if the tenderer has committed a similar default on earlier occasion (s) as well, then such demotion in registration will be permanently.

This special condition will supersede any thing contrary to it in the tender document.

(4.8) a) Cess @ 1% (One percent) shall be deducted at source, from every bill of the contractor by the Executive engineer under Building and other construction for workers welfare, cess act 1996.

b) It is mandatory for the contractor(S) to get him self/themselves registered with C.G. Building & Other Construction welfare Board as soon as the work order is issued to him / them for the work amounting to Rs. 10.00 (ten) lacs and above and submit a copy of the same to the concern Executive Engineer. Otherwise no payment will be made under the contract.

(4.9) The authorized committee will open the Envelope A & B /Financial Bid in the presence of the tenderers / representatives, who choose to attend the process of the opening in the specified time as per schedule.

5. **All the contractors are required to submit Envelope 'A' & 'B' physically containing the following**:

1. The Earnest Money Deposit (EMD) as specified in the Tender-documents.
2. Attested copy of Registration certificates .
3. Attested copy of valid Solvency certificate or registration amendment certificate in respect of submission of interest bearing instrument as security .
4. Attested copy of valid commercial Tax Registration certificate in state of Chhattisgarh /valid commercial Tax clearance certificate .
5. P.Q. document.(as applicable for the work) in separate sealed cover .

Envelope-A should be submitted only through Registered post /speed post/by hand in the office of the Chief Engineer, Rural Engineering Service, Development Commissioner Office, Vikas Bhavan civil lines. Raipur (C.G.) 492001.

The contractors shall also upload the scanned copy of EMD instrument along with other details during Online Bidding submission process.

6. "Contractors are advised to go through the Notice inviting tenders & the tender/ P.Q./Bid capacity document thoroughly . Certificates, annexure, enclosures as mentioned in the document will have to be submitted by the tenderer strictly in the prescribed format, at the time of submission of Technical /Financial bid failing which the contractor shall disqualify for the work and his financial offer shall not be opened and no representation, appeal or objection, what so ever in this regard shall be entertained

Excutive Engineer
Rural Engineering Service
Raipur (C.G.)

INFORMATION & INSTRUCTIONS TO THE BIDDERS
FOR
ONLINE ELECTRONIC GOVERNMENT PROCUREMENT SYSTEM (E-GPS)

Special Conditions & instructions for online Electronic Government Procurement System (online e-GPS) as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of the Contractors/Bidders on Chhattisgarh Government e-Procurement Portal http://cgeprocurement.gov.in:

All the contractors in order to participate in the tenders floated using the Electronic Procurement System are require to be registered on http://cgeprocurement.gov.in and get empanelled in the Portal http:// cgres.eprocurement.gov.in in the relevant category.
Only after the concerned officer **at the Department** approves the empanelment of the contractor/bidder online, the contractor/bidder shall be allowed to participate in the tenders floated by the department using the electronic Procurement System.

The empanelment of the contractor is also required to be renewed in the system as and when registration is renewed with the department.

2. Set-up of Machine:

In order to operate on the electronic procurement system, setting of User's machine is required. For which User has to install some utilities in his machine as per the instructions given in Help Manual for 'Machine Setup' (Available for download on the ePS portal). The copy of the same may be obtained from Wipro-NexTenders.

3. Obtaining a Digital Certificate:

The bids submitted online should be signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an approved certifying authority, authorized by the Controller of Certifying Authorities, Government of India.

A Digital Certificate is issued upon receipt of mandatory identity proofs and verification letters attested by Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued.
The registered contractors may obtain information required to issuance of a class II Digital Signature Certificate from the Controller of Certifying Authorities *(www.cga.gov.in)*or the Service Provider of e-Procurement system of Government of Chhattisgarh:
NexTenders (India)Pvt.Ltd.
"Saket" B-31, Shailendra Nagar,Raipur – 492001,
Tel.No.:+91771-4079400,
Fax No:917714221023.

Important Note: Bid for a particular tender may be submitted only using the digital certificate, which was used to submit the Bid hash online. In case, during the process of a particular tender, the user looses his Digital Certificate (i.e. due to virus attack, hardware problem, operating system problem etc.); he may not be able to submit the bid online. Hence, the users are advised to back up the certificate and keep the copies at safe places under proper security to be used in case of emergencies.

In case of online tendering, the digital certificate issued to the authorised user of a firm and used for electronic tendering will be considered equivalent to a no-objection certificate/power of attorney to that user. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the digital certificate as per Indian IT Act 2000. Unless

the certificate is revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm for Panchayat & Rural Development Department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm. It shall be the responsibility of management/partners of the registered firm to inform the Certifying Authority or Sub Certifying Authority, if the authorized user changes, and apply for a fresh digital certificate and issue a fresh 'authorization certificate' for the new user.

The same procedure holds true for the authorized users in a private/public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

4. Opening of an Electronic Payment account: For Submitting the bids online Contractors/ Bidders are required to make online payment using the electronic payments gateway service as mentioned in the NIT.
Arrangements have been made for Contractors/Bidders to make payments online via Credit Card / Cash Cards / Internet Banking. The List of modes of electronic payments accepted on the electronic Procurement System is available online on the website. The Interested bidders can view the list of payment modes from website http://cgeprocurement.gov.in.

5. Payment for submission of bids online: The tender documents may be downloaded online directly by eligible Contractors/Bidders. The Contractors/Bidders are required to make the payment for bid submission through online payment modes mentioned in *Point No. 3* above. **In online tendering, the "application form" for the issue of tender documents shall not be required.**
The Bidders can submit the bids by making online payment of submission fees using the service of the secure electronic payments gateway, and should print out the system generated receipt for their reference which can be produced whenever required.
The secure electronic payments gateway is an online interface between Contractors/Bidders and credit card / online payment authorization networks.

Submission of bids, EMD and other documents will be governed by the time schedule given under "Key Dates" on the online e-Procurement System portal for the particular tender.
[Please refer to the Help Manual for viewing of New Tenders Online on the eProcurement Portal.]

6. Tender Download: Eligible Bidders can download the Tender Document online.

7. Submission of Bid Seal (Hash) of online bids: The online submission of bids will be preceded by submission of the "digitally signed bid seal (hash)" as stated in the tender time schedule (Key Dates) published in the NIT. The contractor cannot change any bid data after the generation of bid seal (Hash).

8. Generation of Super Hash: After the time of submission of Bid Seal (Hash) by the Contractors/Bidders has lapsed, the bid round will be closed and a "digitally signed tender Super-Hash" which will be prepared by concerned Department official. This is equivalent to sealing the tender box.

9. Submission of actual online bids: Bidders have to submit and sign their encrypted bids (by their user Public-Key) online using their digital certificate after the generation of Super Hash within the date and time as stated in the tender schedule (Key Dates). The electronic bids of only the Bidders who have submitted their bid seals (hashes) within the stipulated time, as per the tender time schedule (Key Dates), will be accepted by the system. A Bidder who does not submit his bid seal (hash) within the stipulated time will not be allowed to submit his bid.

10. (A) Submission of Earnest Money Deposit: The Bidder will also submit their Earnest Money Deposit as usual in a sealed physical "Cover - A". The Bidder will also upload scanned copy of EMD instrument along with other details during online bidding.

10. (B) Submission of Technical Bid: The bidders will also submit there Technical bid as usual in a seald physical "Cover-B" the same.

Note: The sealed Cover A & B must be kept in one envelope namly EMD & Technical Bid and same should reach the stipulated department office as stated in the Tender Document, by post.

11. (A) Opening of Tender documents: The authority receiving the tenders or his duly authorized officer shall first open the "Envelope A" of all the contractors/bidders and check for the validity of EMD and documents submitted in the "Envelope A", as required by undersigned. In case, the requirements are incomplete, the Technical Bid of the concerned Bidder received shall not be opened.

11. (B) Opening of Technical Bid-

11. (C) Opening of Financial Bid.

The authority shall then open the tenders submitted by the Bidders online through the website. He will match the hash of each tender with the hash submitted by the contractors prior to bid submission. In the event of a mismatch, the tender in question will be rejected after a due process of verification by concerned office.

12. (A) Fill Negotiated Rates: The successful bidder may have to fill in Negotiated Rates if so required during this Process. In case of no negotiation or no change in rates successful bidders need to complete the Fill Negotiated Rates stage.

12. (B) Opening of Negotiated Rates: -

Key Dates: The Bidders are strictly advised to follow the tender schedule (Key dates) for their side of tasks and responsibilities to submit their bids, as the system is time and date locked.

13. Insturction to bidder for details of the document to be furnished/ Amendment made in the tender document for online bidding.

Details of documents to be furnished: -

1. Scanned copies of the following documents to be up-loaded in Pdf format in the website http://cgres.eprocurement.gov.in.
   - i. Duly pledged EMD
   - ii. Commercial Tax clearance certificate
   - iii. Income Tax Clearance Certificate issued within 12 month from the date of tender OR Preceding 3 years Income Tax return & audited Balance sheet of Profit & Loss Account statement with auditor's report
   - iv. Registration Certificate with Revenue Solvency (Valid if any)
   - v. Affidavit regarding correctness of certificate
   - vi. Affidavit regarding no relation certificate
   - vii. Annual Turnover certificate from Chartered Accountant for last three financial year forms with break up of Civil works & total works each financial years.
2. Scanned copies of the certificates showing details of similar nature of works, work in hand should be uploaded after converting the same to PDF.
   - i. Similar Nature of works executed

ii. Work in hand

3. Uploaded document of valid successful tenderers/bidders will be verified with the original before signing the agreement. The valid successful tenderers/bidders has to provide the originals to the concerned authority on receipt of such letter, which will be sent though registered post.

4. Tender document is not to be uploaded by the tenderers/bidders. The tenderers/bidders has to only agree/ disagree on the conditions in the tender document. The tenderers/bidders who disagree on the conditions of tender document, can not participate in the tender.

5. The tenderers/bidders have to produre the original EMD in approved form before the Executive Engineer, R.E.S. concerned on or before the date & time of opening of Technical Bid. failing of which the bidder will be disqualified.

14. **In case of malfunctioning of electronic procurement system (e.g. in case of any failer, malfunction or breackdown of the electronic system) during the electronic tendering process the date of tender will be extended.**