



CALIFORNIA STATE UNIVERSITY, LOS ANGELES STUDENT EMPLOYMENT APPLICATION

Please type or write legibly in blue or black ink only.

DATE	
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JOB ID	JOB TITLE	DEPARTMENT
TYPE	Student Assistant	Federal Work-Study (FWS) <i>Attach Financial Aid Award Letter</i> *

PERSONAL INFORMATION			
Name Last	First	Middle Initial	CIN
Address Number & Street		Unit #	City Zip code
Cell Phone	Alternate Phone	E-mail	
Are you over 18 years old? Yes No <i>If no, a work permit may be required at time of hire.</i>			
If hired, can you provide evidence that you are legally authorized to work in the U.S.? Yes No			
* Do you have any existing CSU employment including UAS, ASI or U-SU? Yes No <i>If yes, please list</i>			
If you are related to anyone employed by Cal State LA, please provide the following:			
Name	Relationship	Department	

EDUCATION							
Post-Secondary Education	Major/Career Goal	From Mo/Yr	To Mo/Yr	Degree? Y/N	Last Term GPA		
California State University, Los Angeles							
* In how many units are you currently enrolled?		Academic Level	Freshman	Sophomore	Junior	Senior	Graduate

SKILLS	
Valid Licenses/Certificates	
Keyboarding WPM	Office Machines
Computer Programs	
Languages Spoken	Read Written

EMPLOYMENT INFORMATION			
List current position first (Include full-time, part-time, cooperative education, internships, volunteer, summer work and any military service.)			
Employer Name, City & Phone Number			
Position Title	Hrs/Wk	From Mo/Yr	To Mo/Yr
Reason for leaving			
Job Duties			

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EMPLOYMENT INFORMATION (Continued)

Employer Name, City & Phone Number

Position Title

Hrs/Wk

From Mo/Yr

To Mo/Yr

Reason for leaving

Job Duties

Employer Name, Address & Phone Number

Position Title

Hrs/Wk

From Mo/Yr

To Mo/Yr

Reason for leaving

Job Duties

You may attach a résumé and other additional documentation to this application.

May we contact your current supervisor? Yes No

If employed under other name(s), please list:

Supervisor name & phone

Have you ever been discharged from any position(s)? Yes No If yes, please explain:

CLASS SCHEDULE(Mark the times that you are **NOT AVAILABLE TO WORK**)

DAY	8-9	9-10	10-11	11-12	12-1	1-2	2-3	3-4	4-6	6-8	AFTER 8	
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												
Sunday												
Are you available to work a night shift if required?	Yes	No	Are you available to work weekends?				Yes	No				
Are you available to work a graveyard shift if required?	Yes	No	If required, do you have a valid CA driver license?				Yes	No				

ADDITIONAL INFORMATION

Briefly describe your qualifications for the position by virtue of your education, experience and/or interest.

Activities (including honors, clubs, sports, hobbies, etc.)

I authorize hiring departments to verify my enrollment and current GPA at Cal State LA to determine my eligibility for student employment. In addition, I attest that I will be enrolled at least half-time and maintain a minimum GPA of 2.0 per term upon hire and during my employment. If selected for employment, I agree to a background check and/or to undergo a medical examination should the position require.

Signature _____

Date _____

California State University, Los Angeles is an equal opportunity employer subject to all state, federal and CSU regulations pertaining to non-discrimination based on gender, sex, sexual orientation, race, national origin, religion, disability, marital status, age and veteran status. Upon request, reasonable accommodation will be provided to individuals with protected disabilities to (a) complete the employment process and (b) perform essential job functions when this does not cause undue hardship.