

DUNCAN OIL COMPANY



2850 E. Leffel Ln., Springfield, OH 45505 · Phone 1.888.DUNCAN.OIL · Fax 937.323.6492

New Customer Sign-up Sheet

Date: _____

Full Name: _____ Phone: (____) _____ - _____

Address: _____

City/State/Zip: _____

Social Security Number: _____ Date of Birth: ____/____/____

Place of Employment: _____ How Long: _____

Spouse's Full Name: _____

Spouse's Employment: _____ How Long: _____

Spouse's Social Security #: _____ Spouse's Date of Birth: ____/____/____

Choose one of the following payment terms:

- ☐ 30 days – Full payment is due thirty days from delivery
**Payment is due within 30 days after delivery. If not paid within 30 days, a finance charge of 1.5% will be charged on all past due amounts. This equals an 18% annual rate with a minimum charge of \$.50 per month.
- ☐ Budget – 12 payments due each month
- ☐ Cash On Delivery – We will accept cash, check, or Credit Card prior to delivery.
We honor Visa, MasterCard, Discover, and American Express

CC # _____ Expiration Date: _____ Zip Code: _____

I hereby authorize Duncan Oil Company to obtain credit references based on the above information to verify that I have credit in good standing. The information above is supplied by me and is current to the best of my knowledge. I will assume full responsibility for all information that is given. I will be responsible in full for all products purchased from Duncan Oil Co. from this date until cancellation or termination. I agree to pay my account as agreed and will terminate all balances within 30 days of cancellation. My signature below represents my full understanding of all delivery procedures and payment requirements.

**Credit checks will only be processed for customers who choose the "30 days" payment option.

Signature: _____