

Notice Letter for Tenant

Landlord's Name:

[Your Full Name]

[Your Street Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Tenant's Name:

Ashley Madden

[Tenant's Street Address]

[City, State, Zip Code]

RE: Notice of Lease Termination for [Property Address]

Dear Ashley Madden,

This letter serves as formal notice of my decision to not renew the lease agreement for the property located at [Property Address], with the current lease term ending on [Lease End Date, e.g., MM/DD/YYYY]. As required by the terms of our agreement and state laws, I am providing you with a [30/60/90]-day notice, making the effective date of lease termination [Effective Date of Termination, e.g., MM/DD/YYYY].

Please consider this letter the [30/60/90]-day legal notice required to terminate the lease agreement. It is expected that all terms of the lease will be adhered to up until the lease end date, including, but not limited to, the payment of rent and the maintenance of the property in good condition.

Prior to vacating, you are required to clean the apartment, remove all personal belongings, and return the keys to me by the lease end date. Failure to return the

property in a clean and acceptable condition may result in charges against your security deposit for any necessary cleaning or repairs.

I would like to schedule a walk-through inspection of the property with you during the final week of your tenancy. Please contact me by [Date] to arrange a convenient time for this inspection.

I want to take this opportunity to thank you for being a tenant at [Property Address]. Should you have any questions or need further clarification regarding the move-out process or this notice, please do not hesitate to contact me at [Your Phone Number] or via email at [Your Email Address].

Thank you for your attention to this matter and for your cooperation.

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]

[Your Title, if applicable]