



# State of Missouri

## OA/Vehicle Maintenance

### Recommended Preventative Maintenance Schedule Light Duty Vehicles

This is a recommended preventative maintenance schedule that should apply to most passenger vehicles. Please note that the manufacturer's recommended schedule may differ from this schedule. Please contact your agency fleet manager or OA Vehicle Maintenance with any questions concerning appropriate maintenance for your vehicle.

<b>PM 1: Every 5,000 miles <u>OR</u> 6 months (3,000 miles for heavy use vehicles)</b>	
<b>Change Engine Oil &amp; Filter</b> <b>Lubricate Chassis</b> <b>Check/Top Off Fluid Levels</b> <ul style="list-style-type: none"> <li>• Transmission</li> <li>• Differential</li> <li>• Power Steering</li> <li>• Brake</li> <li>• Windshield Washer</li> <li>• Battery</li> <li>• Radiator</li> </ul>	<b>Inspect &amp; Rotate Tires, Check Tire Pressure</b> (including Spare Tire) <b>Inspect &amp; Replace If Necessary:</b> <ul style="list-style-type: none"> <li>• Wiper Blades</li> <li>• Brakes (Pads, Shoes, Rotors/Drums, Brake Lines, Hoses and Parking Brake)</li> <li>• Belts</li> <li>• Engine Cooling System and Hoses</li> <li>• Air Filter</li> <li>• Steering and Suspension Components</li> <li>• Exhaust System</li> <li>• Exterior Lights</li> <li>• Windshields (chip repair if necessary)</li> <li>• CV Joints</li> <li>• Engine Coolant</li> </ul>
<b>PM 2 (Every 30,000 miles)</b>	<b>PM 3 (Every 60,000 miles)</b>
<b>Inspect</b> <ul style="list-style-type: none"> <li>• Exhaust System &amp; Heat Shields</li> <li>• Control Arm Bushings</li> <li>• Wheels off inspection of all four brakes and components</li> </ul> <b>Replace</b> <ul style="list-style-type: none"> <li>• Fuel Filter</li> </ul> <b>Inspect/Change If Necessary</b> <ul style="list-style-type: none"> <li>• Transmission Fluid</li> </ul>	<b>Inspect &amp; Replace If Necessary</b> <ul style="list-style-type: none"> <li>• PCV</li> </ul> <b>Clean</b> <ul style="list-style-type: none"> <li>• Fuel Injectors</li> <li>• IAC and Throttle Body</li> </ul>
<b>PM 4 (Every 100,000 miles)</b>	
<b>Inspect/Replace</b> <ul style="list-style-type: none"> <li>• Spark Plugs</li> </ul>	