

Baby Shower Checklist

First Steps:

- Create a Baby Shower budget**
- Make a guest list**
- Make a menu**
- Pick a date, time and place to have the shower**
- Pick a theme**

One Month Before:

- Mail invitations. Invitations should also include map/directions to shower and gift registry information
- Order:
 - Cake
 - Flowers
 - Balloons
 - Decorations

Two Weeks Before:

- Buy dinner and dessert plates, silverware, napkins and cups (if you are hosting at someone's home)
- Plan the games you will play
- Buy prizes for games and party favors for guests
- Finalize menu
- Buy thank you cards ahead of time so everyone can write their address on an envelope at the shower. This helps mom-to-be thank all her guests
- _____
- _____

One Week Before:

- Get a final head count of who will be at the shower.
- Clean house if you are hosting at your house

- If it is being held at an establishment, confirm reservations
- Buy a gift for mom-to-be
- Wrap gift, prizes and put party favors together

The Day Before The Shower:

- Make sure batteries are charged in camera and video camera
- If hosting at home, try to get as much done as possible (setting up tables, getting house in order, getting games ready)
- Prepare whatever food you can
- Make sure there is plenty for guests to drink
- Baby Showers usually last 2-3 hours, so plan a timeline accordingly
- _____
- _____

The Day of the Shower:

- Pick up everything you have ordered for today
- Finish decorating and put food out as guests arrive
- Stick to timeline
- Make sure plenty of pictures are being taken, designate someone to take pictures and/or video
- Make sure everyone addresses an envelope
- Stay close to mom-to-be while she is opening gifts in case she needs anything and take all trash out of her way and write down what she got and who she got it from
- Make sure everyone gets a party favor