



## NEW STUDENT CHECKLIST

### FINANCIAL AID (Grants/Scholarships/Loans/Work Study)

- € **Apply for US Department of Education FSA ID:** <https://fsaid.ed.gov>
- € **\*\*Apply for financial aid:** [www.fafsa.ed.gov](http://www.fafsa.ed.gov) (complete the FAFSA application)
- € **\*\*Apply for scholarships:** [www.studentaid.ed.gov](http://www.studentaid.ed.gov) OR [www.adams.edu/finaid](http://www.adams.edu/finaid) (click on “Scholarships”)
  - Deadline for most ASU scholarship applications is **March 1<sup>st</sup>** prior to the academic year
- € **\*Check outstanding financial aid requirements:**
  - [www.adams.edu/onestop](http://www.adams.edu/onestop) (click on “Student Account,” log in, then click “Student Services,” “Financial Aid,” and “My Eligibility”)
- € **Complete entrance counseling and a master promissory note** (required for all new loan borrowers at Adams State University)
  - Stafford loan promissory note, if awarded: [www.studentloans.gov](http://www.studentloans.gov)
- € **\*\*Accept your financial aid award:**
  - [www.adams.edu/onestop](http://www.adams.edu/onestop) (click on “Accept Award Offer by Aid Year”)
- € **\*\*Parent loans (PLUS loan) must be completed by the parent**
  - View the instructions at [www.adams.edu/finaid](http://www.adams.edu/finaid) (click on “Loans” then “PLUS loan”)
- € **Work Study**
  - **Visit the main work study page** [http://www.adams.edu/finaid/ses\\_main.php](http://www.adams.edu/finaid/ses_main.php)
    - (end of July – early August) for available jobs on-campus

### UPON ADMISSION

- € **Apply for housing** and pay the required housing deposit
  - <http://housing.adams.edu>
- € **Obtain your ASU username, password, and email address:**
  - [www.adams.edu/getit](http://www.adams.edu/getit) (requires your student ID number and token)
  - Contact One Stop Student Services if you do not have a token number
  - **\*Check your ASU email account often** for important messages from ASU!
- € **Take the Accuplacer test**
  - Test during orientation week or call 719-587-8189 to schedule a test time
- € **\*Register for classes:**
  - [www.adams.edu/onestop](http://www.adams.edu/onestop) (click on “Add/Drop Classes”)
- € **IN-STATE** (undergraduate students) **ONLY**
  - **Apply for the College Opportunity Fund (COF) stipend:** <http://cof.adams.edu>
  - **Authorize the College Opportunity Fund (COF) stipend:** [www.adams.edu/onestop](http://www.adams.edu/onestop)

\* Complete every semester

\*\* Complete every academic year

### ONE STOP STUDENT SERVICES CENTER

208 Edgemont Blvd. • Alamosa, CO 81101 • Phone: (719) 587-7306 • Fax: (719) 587-7366  
Toll-free: (866) 344-1687 • Email: [onestop@adams.edu](mailto:onestop@adams.edu) • Web site: [www.adams.edu/onestop](http://www.adams.edu/onestop)



## BEFORE CLASSES BEGIN

- € **DO NOT THROW AWAY YOUR PERSONAL CODE** when you receive it in the mail!
  - Select your refund preference [www.refundselection.com](http://www.refundselection.com)
    - Deposit to an existing checking/savings account
    - Open a BankMobile VIBE debit MasterCard
- € Submit proof of immunization to Student Services
  - Fax to: (719) 587-7543
  - Email to: [studentaffairs@adams.edu](mailto:studentaffairs@adams.edu)
  - Mail to: Student Services, Suite #2080; 208 Edgemont Boulevard; Alamosa, CO 81101
- € Bookstore
  - Visit the Adams State Bookstore to buy or rent your textbooks for the semester. [bookstore.adams.edu](http://bookstore.adams.edu)
    - Fall textbooks are available online end of July- early August

## NEW STUDENT ORIENTATION August 17-20 (mandatory) (Classes begin August 21)

- € View the Orientation Schedule at [www.adams.edu/student\\_life/activities/new-student-orientation/schedule.php](http://www.adams.edu/student_life/activities/new-student-orientation/schedule.php)
- € Check in to housing during check-in periods upon arrival to campus
- € Obtain your student ID card in the Student Union Building – 3<sup>rd</sup> Floor (first office on your left)
- € **\*\*Obtain a parking permit/decal for on-campus parking**
  - Bring your vehicle registration to the One Stop
- € **\*View and/or pay your account balance** or make payment arrangements the first week of class to avoid late fees
  - Visit [ebill.adams.edu](http://ebill.adams.edu) or contact a cashier at the One Stop
  - See tuition cost information and payment arrangement worksheets at <http://businessoffice.adams.edu> (click on “Tuition Information”)
- € **\*Keep your address current:** [www.adams.edu/onestop](http://www.adams.edu/onestop)

**Attend class, study, and participate in student life!**

- \* Complete every semester
- \*\* Complete every academic year

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