Educational Experience Plan Implementation Proposal

Topic	*<insert strategic element or capacity building description as it appears in the EEP document>*
Authoring Group Members	*<list here the members of the authoring team developing the proposal>*

Instructions: This proposal outlines actionable projects and initiatives that are designed to progress toward the objectives described in the Educational Experience Plan. This proposal will be used to inform decisions throughout 2015, for example the USQ strategic planning process which will start in 2015, and the 2016 annual planning and budgeting process.

We recognise that ideas build on themselves and on other ideas. We are trying to account for this by asking you to think about what an idea might be building toward. Please feel free to identify operational initiatives (short-term) and indicate longer term initiatives or rationale.

We also recognize that there may be project and initiatives already underway. If you know of any, can you include them in the template and indicate that they are already happening and indicate the maturity of the project or initiative.

To start, in no more than three (3) pages, please provide the details of projects or initiatives using the following three tiers:

Tier 1 Short term	Short term projects and initiatives can be undertaken within a 1 year time frame. These may be projects and initiatives that are already underway or are new seeding projects that help to demonstrate proof of concept.
Tier 2 Middle term	Middle term projects and initiatives can be undertaken within a one to two year time frame. These may be projects and initiatives that are already underway which can easily be extended to achieved key outcomes and outputs, or are new projects that build on shorter-term project or are necessary to support longer-term goals.
Tier 3 Long term	Long term projects and initiative can be undertaken two to three year time frame. These may be projects or initiatives that are completely new, that require a real time commitment. In all likelihood a long-term project would need to reference some operational initiatives.

For each tier please provide the following information:

	Indicative questions that might be addressed
What	*What is the aim of the project? What outcomes and outputs will be achieved?*
Who	*Who needs to be involved? Who will be impacted by the project?*
Where	*Where does the project reside or take place eg. all campuses, a division?*
When	*When does the project need to take place (e.g. Timeline)?*
Why	*Why is this project needed or important?*
How	*How will the project be implemented (e.g. resources needed)?*

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Please feel free to group project or initiatives in any way that best makes sense. That is, feel free to use multiple forms.

Existing Projects / Initiatives:

For existing projects/initiatives please indicate:

Name of Project/Initiative	
Contact Person	
Description/Synopses	
Current Status	
Additional Information	

For New Projects / Initiatives:

Tier 1 - Short-term

What	
Who	
Where	
When	
Why	

Tier 2 - Medium-term

What	
Who	
Where	
When	
Why	

Tier 3 – Long- term

What	
Who	
Where	
When	
Why	

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