



# FOUR Elements Travel & Consultancy Co.

Feel our ultimate recreation.

2/F 232-E National Road Bayanan, Muntinlupa City, Philippines  
(02) 659-0239 / 425-9609  
fourelementstours@yahoo.com.ph

## PROPOSAL FOR TRAVEL AGENCY BUSINESS as Sub-Agent

### Travel Agency's Products and Services:

- 📄 Domestic and International Airline Ticket
- 📄 Local and International Tour Packages
- 📄 Hotel Reservation
- 📄 Private Transportation
- 📄 Educational Tour
- 📄 Company Outing
- 📄 Pilgrimage Tour (Specialized tour)
- 📄 Travel Insurance
- 📄 Tourist Visa Assistance
- 📄 Passport Assistance
- 📄 Cruises (ASIA, Europe, USA, Canada)
- 📄 WE ALSO DESIGN A SPECIALIZED TOUR

### SUB-AGENT Program

#### Assistance Inclusions

- 📄 Training – 1day training to be familiar with travel industry as a sub-agent
- 📄 Local and International Packages
- 📄 6 mos. renewable sub-agent contract for consultancy

### AGREEMENTS

- 📄 Monthly required sales of P 1,000 based on the agency's income, not on the price of the booked tickets, hotels, tours and other services for 6 months contract.
- 📄 This is for the usage of the business name and system for reservation that allows you to operate a travel agency with no expenses at all.
- 📄 There will be P 1,000 cash bond and this is **refundable** after the maturity of contract. Termination Contract Fee is P 1,000 if you choose to terminate the contract before the agreed maturity date (6 mos.)
- 📄 If the sales will not meet the requirement, the *unmet* sales will be covered by the sub-agent.
- 📄 The Sub Agent will be provided with **Contracted Rates** and a recommended margin as rates regulation is strictly enforced.



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## REQUIREMENTS:

-  Internet Connection
-  Computer (Laptop/*Netbook* will do)
-  Landline
-  6 Post Dated Checks (if unavailable, will discuss alternatives)

Should you be interested, feel free to drop by our office or contact us via phone or email. Thank you!