



# JCU HALLS OF RESIDENCE

## NOTICE OF TERMINATION OF RESIDENTIAL CONTRACT

This Notice of Termination of Residential Contract **MUST** be accompanied by an Exit Interview (see over page).

Name: .....

Hall: ..... Room: .....

Termination Date (Date of Departure): .....

**Reason for Termination (tick more than one option if relevant):**

- Withdrawal from JCU
- Financial
- Transfer to another Campus / University
- Personal/Family
- Deferred Course
- Health

Alternative Accommodation (tick more than one option if relevant):

- Living with family and/or friend/s
- Shared housing with other JCU students
- Board/lodging
- Private rental
- Private College, please circle: (John Flynn College, St Marks College, Catholic Colleges)
- Other accommodation, please specify: .....

Other: .....  
.....

**Resident Declaration**

Before giving this Notice of Termination of Residential Contract to James Cook University, I acknowledge that I have been made aware of the consequences of clause 13.3 of the Residential Agreement.

I understand that if I terminate my residential contract by giving this Notice of Termination, I am required to continue payment of accommodation fees for the remainder of the contract term or until such time as JCU enters into a replacement contract with another resident.

I understand that I may submit a written request to the Manager for an exemption or partial exemption from clause 13.3; and that any such request must include evidence of Extenuating Circumstances which necessitate the early termination of this Contract. I understand the request for exemption must be made in writing to the Manager within 7 days of this formal notification of Contract termination.

Pursuant to clause 13.2 of the Residential Agreement, I hereby give notice to James Cook University of the termination of my residential contract.

Signed: ..... Date: .....  
Resident

OFFICE USE ONLY								
Notice Received:	/	/	:	AM/PM	Entered:	/	/	Initials:
Contract Term:	<input type="checkbox"/> Acad	<input type="checkbox"/> Sem 1	<input type="checkbox"/> Sem 2	Replaced:	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Replacement Name:				Replacement Date:	/	/		

