

MINISTRY OF DEFENCE
GOVT. OF INDIA



RATE CONTRACT
FOR
HIRING OF PASSANGER VEHICLES
(For 1st May 2015 to 30th April 2016)

TERMINAL BALLISTICS RESEARCH LABORATORY
(TBRL) SEC-30 CHANDIGARH

RATE CONTRACT (RC) FOR HIRING OF TAXIS FOR MOVEMENTS OF PERSONNELS:

Director, T.B.R.L, is interested to enter into a Rate Contract for hiring of passenger taxis as per detail given in annexure–I for intra city/out skirts of Chandigarh or any place in India. The movements of personnels will be in connection with official duties. Main office of TBRL is at Sec-30 Chandigarh and working area for technical activities is located at Ramgarh, district Panchkula (Harayana). There is a requirement of different classes of vehicles for movement of personnels between Ramgarh and Chandigarh and within or around Chandigarh city. The hired vehicles will also be utilized for pickup and drop of officials from Chandigarh airport and railway station for proceeding on and returning from outstation duties. The rate contract would be effective from the date of signing of order and valid for a period of one year. The firm should confirm to provide services as per the requirements of TBRL along with the technical parameters and general terms and conditions necessary for operation under this contract for “Hiring of passenger Taxis”. This document after the contractor’s signature for agreement to the terms and conditions should be returned with the technical bid.

Terms and Conditions:

1. The vehicle detailed by the contractor should have all necessary documents which are required by R.T.A. authorities and necessary intra state/inter states permits whenever necessary. The transporter should provide the vehicles having yellow number plate only (i.e. Registered with RTA as Taxi). The taxis detailed against this contract should not be older than 2007 vintage.
2. The contractor should undertake the booking on phone in his office and residence at any time during day and night. The requirement of the vehicle will be called as and when it is needed. Contractor should be able to position the vehicle within one (1) hour from the time of its call at the desired place as required by TBRL.
3. The contractor should ensure that the vehicle is well maintained in good mechanical condition and suitable for use by officers in all respects before it is detailed for duty. The driver detailed should be familiar with the routes and should be briefed to ensure good conduct, politeness and efficient service to the user while on duty. At no stage/reason the driver will be rude and retaliate/enter into argument with the user. The driver detailed for duty should possess minimum 5 years experience in the field with valid driving license. The driver detailed for duty must wear proper uniform as per RTO instructions.
4. In the event of breakdown of the vehicle on duty enroute, a replacement vehicle should be detailed immediately by the contractor. In case an alternate arrangement is made by TBRL, the expenditure to be incurred for such arrangement should be borne by the contractor. The contractor is not entitled for

any payment on that day relating to that vehicle and no vehicle is likely to be hired from the transporter, if such incidents are recurring.

5. The driver detailed with the vehicles is to be cleared by police authorities about their character and antecedents for movement in Defence Establishments.
6. Payment will be made on monthly basis. Bill raised should be supported by the corresponding duty slips.
7. Income Tax will be recoverable from the contractor's bill as applicable.
8. TBRL reserves the right to enter into parallel rate contracts with other contractors. Either party reserves the right to terminate the contract after giving one month notice in writing.
9. Service Tax will be payable if applicable.
10. Director TBRL reserves the right to terminate this rate contract in case the Transporter failed to fulfill the contractual obligation or otherwise without assigning any reason. Director, TBRL, also reserves the right to hire the required vehicles from any one or more of the Contractors under parallel rate contracts at any time (this being a rate contract).
11. The rate contract shall remain valid for a period of one year from 1st May 2015 to 30th April 2016. However, the contract can be extended for another one year at the same rate and same terms and conditions on mutual agreement.
12. All vehicles, personnel and their bag and baggage connected with the contract shall be liable for physical search both at the time of entry into the campus and coming out of the TBRL security gate.
13. TBRL authorities shall not be responsible for any injury or loss of life that may arise while operating this transport contract. Hence, in case of such injury or loss of life any compensation or expenditure towards treatment shall be sole responsibility of the contractor.
14. Toll tax or any tax payment to any authorities in connection with the vehicles or drivers will be paid to the contractor on production of original receipts.
15. The authority calling the tender is at liberty to accept the rates in whole or in parts whichever is economical.
16. As soon as vendor signs TBRL terms and conditions, it will be deemed that vendor has fully read and understood all the conditions. The ignorance of any of these conditions after the contract will not be considered as an excuse for non fulfillment of any terms laid down their in.
17. The contractor shall not be eligible for any claim action or demand relating to any accidents or damage that may occur to any vehicle or driver employed under this agreement. In the event of any damage, loss or depreciation to any vehicle or any article under this agreement, occur owing to neglect or delay on contractor part.

18. Vendor will display “On Defence duty” board on the vehicle only when hired for duty.
19. All vehicles called for duty under this contract will carry one serviceable wheel and necessary spares and tools for repairs.
20. The contractor should check the followings before sending the vehicles on duty:
 - i. Wipers and kilometers head is in working condition.
 - ii. Horn is in working condition.
 - iii. Tyre pressure is accurate and tyres are in good condition.
 - iv. There is no unwanted sound from the engine and exhaust.
 - v. There is adequate fuel in the tank.
 - vi. The driver is in possession of his driving licence and other required documents of the vehicles.
 - vii. Good condition of the interior upholstery of the vehicles.
 - viii. Vehicle has been certified fit by pollution control authority and is in possession of pollution check fitness certificate.
 - ix. Check functioning of brake and clutch and is in order.
 - x. The seats of the vehicles should be soft and firm.
 - xi. First aid box with medicines should be placed in vehicles.
 - xii. All lights and indicators should be in working condition.
 - xiii. Vehicle should be in mechanically fit condition and there should not be any vibration/unnecessary sound.
21. In case of accident, the contractor or his representative will inform the nearest police station/post. The enquiry will be constituted by Director TBRL and the decision of Director TBRL shall be binding and final.
22. The quantities for requirements of vehicles shown in agreement are approximate. There is no guarantee/surety that the quantity shall remain same throughout the operation of contract.
23. Vehicle tendered after stipulated date and time will not be accepted and if found unsatisfactory/poor conditions, will be returned back and no compensation will be allowed.
24. All the vehicles offered for duties at TBRL should have valid comprehensive insurance in accordance with the motor vehicles act.
25. The contractor will be responsible for the safe carriage of personnel and will not divulge to any one the nature of duty, destination and other information connected with the office.
26. No payment shall be admissible during the period of time spent in halts for food, water, rest, refueling, maintenance, repairs or any other purpose not authorized by the user while on duty.

27. It will be contractor's responsibility to make arrangements for meeting expenses for drivers ration, bedding and any other requirement put up by driver while on duty.
28. The vehicle will not be detained or diverted to any other duty other than authorized by the user.
29. The driver of the vehicle will be changed immediately if so desired by the user due to unsatisfactorily conduct or skill of driver.
30. Proper printed duty slips will be used by the contractor. The initial km reading and starting time at TBRL parking area Sector-30 or any other place desired by the user will be recorded by the contractor on duty slip. Rep. of Director TBRL will check the correctness of the entries on arrival of vehicle at duty point. The driver will be responsible for entries on arrival of vehicle at duty point. The will be responsible for getting the following particulars endorsed on duty slip by the user of the vehicle.
 - a) Final (closing) km reading and place
 - b) Time at closing
 - c) Signature with name and designation of user
31. In event of failing, declining, neglecting or delay to comply with any demand or request or otherwise executing the same in accordance with the terms and conditions of contract the Director TBRL shall be at liberty (without any prejudice) to arrange the vehicle from any other source.

Annexure -1

FORMAT FOR QUOTING RATES FOR PASSENGER TAXIS
(To be submitted with price bid)

Srl. No.	Description	Requirement	Type of vehicle			
			Indica	Indigo	Innova	Scorpio/Xylo/ Qualis/Tavera
1	Rate upto 80 kms per day for 10hrs	For a Period of 12 months				
2	Rate for additional kms beyond 80 kms	Requirement basis				
3	Extra hours charges beyond 10 hrs duty per day in Rs per hour	Requirement basis				
4	Per night charges	Requirement basis				