



End of Tenancy Checklist

As you approach the end of your tenancy you should complete the checklist below to ensure that you properly end your tenancy

Notice of termination

- Have you given the correct notice of termination in writing?
- Do you have a copy of the notice?

Rent, bills and other charges

- Has all rent been paid in full?
- Have you taken a final meter reading of the utilities
- Have you informed your utility providers that your tenancy is ending?
- Have you cancelled any standing orders/direct debits from your account?
- If required to do so, have you transferred the utility accounts back in to the name of the landlord?
- Have you arranged payment of the final bills?
- If the bills are not in your name have you made arrangements for payment?

Condition of the property

- Have you removed all your belongings and cleaned the property before leaving?
- Do you have photos of how you left the property?
- Has a final inspection been carried out by the landlord/letting agent?
- Have you returned the keys?

Return of Deposit

- Has agreement been made as to when the deposit will be returned
- Has agreement been made as to deductions that may be made?

For further assistance contact your nearest Threshold office:

Cork 021 427 8848

Dublin 01 635 3651

Galway 091 563080

