



Candidate Evaluation Form

Interview Information

Candidate Name _____

Position Title _____ Interview Date _____

Interview Name _____ Interview Time _____

1 Well Below Expectations 2 Below Expectations 3 Meets Expectations 4 Exceeds Expectations 5 Well Exceeds Expectations

Candidate General Qualifications Evaluation

Educational Background:

Does the candidate have the appropriate educational qualifications for this position?

☐ n/a ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Comments:

Prior Work Experience:

Has the candidate acquired similar skills or qualifications through past work experiences?

☐ n/a ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Comments:

Communication:

How were the candidate's communication skills during the interview?

☐ n/a ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Comments:

Goal Compatibility:

Based on responses, how closely aligned is this position with the candidate's professional goals?

☐ n/a ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Comments:

(CORE VALUE) Diversity:

To what degree did the candidate demonstrate an appreciation for diversity (fostering an appreciation for the dignity and worth of all people & respect for differences among all of us that enrich the world)?

☐ n/a ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Comments:

(CORE VALUE) Interdependence:

Did the candidate demonstrate, through his or her answers, good teambuilding/interpersonal skills?

☐ n/a ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Comments:

(CORE VALUE) Innovation:

Did the candidate demonstrate the ability to contribute to finding creative solutions to take advantage of opportunities and to meet challenges?

☐ n/a ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Comments:

(CORE VALUE) Integrity:

To what degree did the candidate demonstrate integrity (transparency and honesty)?

☐ n/a ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Comments:

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Candidate Name: _____

(CORE VALUE) Stewardship/ Responsiveness: Did the candidate demonstrate the ability to respond to the needs of those we support and manage the resources of the FREE network responsibly, effectively and efficiently?	<input type="checkbox"/> n/a <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<i>Comments:</i>	

(CORE COMPETENCY/ VALUE) Putting People First/ Quality: How did the candidate do in conveying that they would appropriately put the needs of the individuals we support first during the interview?	<input type="checkbox"/> n/a <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<i>Comments:</i>	

(CORE COMPETENCY) Building and Maintaining Positive Relationships: Did the candidate demonstrate, through his or her answers, that they would be able to serve as an example and support individuals in building and maintaining positive relationships?	<input type="checkbox"/> n/a <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<i>Comments:</i>	

(CORE COMPETENCY) Demonstrating Professionalism: Did the candidate demonstrate, through his or her answers, professionalism?	<input type="checkbox"/> n/a <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<i>Comments:</i>	

(CORE COMPETENCY) Supporting Good Health: Did the candidate demonstrate, through his or her answers, that they would be able to support individuals in wellness and health?	<input type="checkbox"/> n/a <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<i>Comments:</i>	

(CORE COMPETENCY) Having a Home & Safety: Did the candidate demonstrate, through his or her answers, that they would be able to support individuals with having a home & safe environment?	<input type="checkbox"/> n/a <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
<i>Comments:</i>	

(CORE COMPETENCY) Being Active and Productive in Society: Did the candidate demonstrate, through his or her answers, that they would be able to support individuals with being active and productive in society?	<input type="checkbox"/> n/a <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
<i>Comments:</i>	

Overall Impression and Recommendation

- ☐ I recommend this candidate enthusiastically for further consideration.
- ☐ I recommend this candidate for further consideration.
- ☐ I recommend this candidate for further consideration with some reservations.
- ☐ I do not recommend this candidate for further consideration.

<i>Comments:</i>

Interviewer's Signature _____ Date _____

Please return this form to your Human Resources Office with your New hire paperwork