

Business Requirements Document (BRD)

PROJECT DETAILS

Project Name	Enter Project Name
Project Type	<i>(e.g. New Initiative or Phase II)</i>
Project Start Date	
Project End Date	
Project Sponsor	
Primary Driver	<i>(e.g. Mandatory or Efficiency)</i>
Secondary Driver	
Division	
Project Manager/Dept	

OVERVIEW

This document defines the high level requirements [insert project name]. It will be used for the following activities:

- Creating solution designs
- Developing test plans, test scripts, and test cases
- Determining project completion

DOCUMENT RESOURCES

Name	Business Unit	Role
<Identify all stakeholders and resources involved in gathering requirements>		