

1. DOCUMENT PURPOSE

This document defines the high level requirements of <enter name of business line, internal organization, stakeholders> for this project. It will be used as the basis for the following activities:

- Creating solution designs
- Developing test plans, test scripts, and test cases
- Determining project completion
- Assessing project success

2. STAKEHOLDERS

Name	Business Unit	Role
<Identify all stakeholders and resources involved in gathering requirements>		

3. GLOSSARY OF TERMS

Term/Acronym	Definition
<Identify any terms and acronyms used within this document>	

4. PROJECT OVERVIEW

4.1 Vision

<This information can be taken from the Project Charter. This section should paraphrase the project vision and include a short jargon-free statement stating what the project is intended to deliver>

4.2 Objective

<This describes the objective of the project, and might include describing how the future organisation will look and feel, how it will conduct business be developed and what impact it will have on the business>

4.3 Need/Purpose

<Describe the inputs to the products. (These are documents which feed into this requirement specification, for example strategy documents which drove this project's creation>

4.4 Project Dependencies

<List any related known projects that relate in whole or in part, or has a dependency on this project>