

Exit Interview Questionnaire

Thank you for taking the time to answer the following questions about your decision to terminate your employment with the University. This information will assist us in analyzing our employee turnover and in making this institution of higher education a better place to work. Please answer these questions honestly as your responses will not be placed in your employment file.

Name: _____ Position: _____ Dates of Employment: from ___/___/___ to ___/___/___

Department: _____ Supervisor: _____

- 1) *What factors contributed to you accepting a position with Roger Williams University (RWU)/RWU School of Law?*

- 2) *Did you understand the job expectations of the position when you were hired?* Yes ☐ No ☐

- 3) *Did you receive department-specific orientation and support in meeting these expectations?* Yes ☐ No ☐ *Please explain:*

- 4) *Please rate the following on a scale of 1-5 (5 being the most positive):*

Enjoyment of your work () Opportunity for growth () Fairness of workload ()

Compensation () Group insurance benefits () Work environment ()

Quality of training () Quality of supervision () Recognition for Accomplishments ()

Other benefits such as vacation, holidays, etc ()

- 5) *What did you enjoy the most about working for RWU?* _____

What did you enjoy the least? _____

- 6) *What is your reason for leaving?* _____

- 7) *Could this organization have done something to prevent you from leaving?* Yes ☐ No ☐ *Please explain:*

- 8) *If asked, would you recommend employment at the University/Law School to a prospective employee?* Yes ☐ No ☐

- 9) *Please comment on other areas that you believe would improve the workplace quality?*

Signature (optional):

Date:

HR Representative:

Date:
