

[Company Name]  
[Project Name]

Business Requirements Template  
[Version Number]

## 2 General Business Requirements

This section describes the business needs at a high-level. Briefly describe the general capabilities the solution must deliver to meet the objectives of the project. For example, a general requirement might be that the solution is available 24 hours a day. A more detailed requirement may be that compliance reports are created every Friday in MS Word and Adobe PDF for auditing purposes.]

### 2.1 Product Perspective

*Describe the origin of the product being specified in this document. For example, is it a replacement for an existing system or a new product? If the requirements define a component(s) of a larger system, relate the requirements of the larger system to the functionality of this product and identify the interfaces between them. Where appropriate, provide a diagram that illustrates the major system components, subsystem interconnections, and external interfaces.*

### 2.2 General Requirements

Use this table to identify general requirements. Rank each requirement by relative importance, i.e. H (High), M (Medium), and L (Low). Assign a unique number to each requirement so that it can be traced throughout the software development life cycle.

Req #	Ranking	Requirement
#	(H/M/L)	Describe the first requirement in terms of the overall functionality.
#	(H/M/L)	Describe the second requirement in terms of the overall functionality.
#	(H/M/L)	Describe the third requirement in terms of the overall functionality.

### 2.3 User Characteristics

Describe the characteristics of user groups who will interact with the system and any characteristics that might affect the system design, such as educational, technical expertise and geographical location.

Role Name	No. of Users	Responsibility / Activity
User		
Super User		
Administrator		