

Paul Rock  
2829 63rd Avenue  
Brooklyn Park, MN 55485

June 14, 2016

Mr. Phillip Barlow  
Manager Human Resources  
Hamilton Inc.  
3637 Northbrook Avenue N  
New York, NY 98989  
Brooklyn Park, MN 73982

Dear Mr. Barlow:

It is with much regret that I inform you of my decision to resign immediately from my position as Account Manager for Hamilton Inc. As you know, I took a lot of time off from work due to numerous hospital visits. I believe that it is time to take a break as stress is apparently a contributing factor to my illness.

Three weeks ago, I was diagnosed with Multiple Sclerosis (MS), a diagnosis that has brought my life to a screeching halt. I enjoyed working at Hamilton Inc and it feels quite odd to me that I will not be associated with the company in future. While I am not ready for retirement as yet, I have no choice but to resign. During my hiatus, I intend to take this experimental drug for MS that my doctor has advised. I hope that I will be able to get back to work after a couple of years.

I understand that I need to provide notice of my intent to leave. Unfortunately, I am not well enough to work during the notice period which is why I have asked for an immediate release. However, I will be available on an on-and-off basis if you would like me to train the person who will replace me. I would appreciate it if you could arrange for my leaving documents as soon as possible as I am applying for my social security disability benefits within this week.

I appreciate your effort and time that has been put into training me. Had circumstances been slightly different, I would not have taken this hard decision.

Sincerely,

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Paul Rock  
Account Manager  
Employee #: 601221  
(988) 878-0000