

IOWA STATE UNIVERSITY EMERGENCY RESPONSE GUIDE



FIRE

EVACUATE BUILDING

- Give directions to meet at designated evacuation location
- Pull fire alarm, if possible
- Call 911
- Shut off lights and close doors
- Use fire extinguisher, if possible
- Remain low if encountering smoke
- Use stairs, not elevators



SEVERE WEATHER

MOVE TO A SAFE LOCATION

- Give directions to meet at designated shelter area
- Shut off lights and close doors
- Look for severe weather shelter area signs in your building
- Go to shelter area/interior hallway or restroom and stay away from windows
- Remain in shelter until it's safe



URGENT SITUATION

CONTACT EMERGENCY SERVICES

- Call 911
- State who, what, where, when, why and how the situation occurred
 - *Medical emergency*
 - *Suspicious package*
 - *Suspicious activity*
 - *Suspicious person*
 - *Bomb threat*
- If bomb threat, turn off all electronics
- If medical situation, locate nearest Automated External Defibrillator (AED) and follow instructions



VIOLENT INCIDENT

AVOID | DENY | DEFEND

Avoid

- Pay attention to your surroundings
- Have an exit plan
- Quickly move away from the threat
- Put distance and barriers between you and the threat
- Warn others of the danger

Deny

- Keep distance between you and the threat
- Create barriers to prevent or slow down the threat
- Turn off the lights
- Hide quietly and silence your phone

Defend

- Be prepared to defend yourself
- Be aggressive and committed to your actions

Call 911 when you are in a safe area

When law enforcement arrives, **show your hands and follow commands**

EMERGENCY CONTACT INFORMATION

info.iastate.edu/emergency

EMERGENCY 911

ENVIRONMENTAL HEALTH AND SAFETY 515-294-5359

ISU POLICE 515-294-4428

MARY GREELEY MEDICAL CENTER 515-239-2011

AMES POLICE 515-239-5133

IOWA POISON CONTROL CENTER 800-222-1222