

Acknowledgment Receipt Letter

John Doe
Project Manager
Bright Innovations Ltd.
1234 Technology Drive
San Francisco, CA 94107
johndoe@brightinnovations.com
(415) 555-6789
May 6, 2024

Ms. Emily Carter
Finance Director
EcoTech Solutions Inc.
5678 Greenway Blvd.
San Francisco, CA 94108

Dear Ms. Carter,

I am writing to acknowledge the receipt of the documents related to the partnership agreement between Bright Innovations Ltd. and EcoTech Solutions Inc. on May 5, 2024. Below are the details of the transaction:

- **Description of Documents:** Partnership Agreement, Non-Disclosure Agreement, and Initial Project Scope Outline
- **Transaction/Invoice Number:** Not applicable
- **Amount:** Not applicable
- **Sender's Details:** Sent by EcoTech Solutions Inc., 5678 Greenway Blvd., San Francisco, CA 94108

Please rest assured that our team will begin reviewing the documents and prepare for the initial project planning meeting scheduled for May 15, 2024. Should there be any discrepancies or if further information is needed, please do not hesitate to contact me at (415) 555-6789 or johndoe@brightinnovations.com.

Thank you for your prompt attention to this matter. We look forward to a successful collaboration and the many opportunities this partnership will bring.

Sincerely,

John Doe
Project Manager
Bright Innovations Ltd.