



Self-inspection/ Auto-inspection (Plan) (CAIP) (Schéma) (Schablone)

CAIP number/version #	Date of closing meeting	Date CAIP received
<p>1. Initial assessment (see Schedule 1 - Self-inspection)</p> <p>For a NAC, the CAIP was received within 30 days of the exit interview (unless extension was given).</p> <p>For a critical MAC, the CAIP was received within 24 hours (unless extension was given).</p> <p>This is the first or less time the CAIP has been submitted.</p> <p>An extension was requested and granted. If yes, new submission deadline: _____</p>		
<p>2. Critical non-compliance (see Schedule 1 - Self-inspection) (see next 3 - Corrective Action Standard)</p> <p>Description of the non-compliance:</p> <p>A description of the non-compliance (MAC) is recommended.</p> <p>Immediate Corrective Action</p> <p>Details on identification, investigation, evaluation and any action taken on non-compliant product (quarantine, reworking, reworking, or expiring a holding).</p> <p>If critical non-compliance or product safety is at issue, ceased production and distribution, considered recall and notified CFIA.</p> <p>Immediate CA taken on deficiencies which may reduce production of non-compliant product.</p> <p>Root Cause of the Non-compliance</p> <p>Details on the process and results of the internal analysis to determine the root cause of the MAC. Analysis is not focused on the deficiencies (objectives achieved) identified in the CM but on the system-based weaknesses that allowed the MAC to occur.</p> <p>Details of the "corrective action plan" which will address the root cause and prevent recurrence.</p> <p>The system changes that will be taken to prevent the MAC from reoccurring.</p> <p>The Person(s) or Position(s) responsible for these changes.</p> <p>The Date(s) these changes will be completed.</p> <p>Interim Control Measures (if applicable)</p> <p>The interim control measures and monitoring procedures to be put in place where system changes can not be completed immediately (e.g. time corrective action).</p> <p>The Person(s) or Position(s) responsible for these control measures.</p> <p>The Date these changes will be completed.</p> <p>Verification of implementation and effectiveness (once the regulated party will determine that the corrective action or control measures were effective).</p> <p>The actions that will be taken to verify that the measures taken to correct the system weaknesses identified in the MAC were completed and effective.</p> <p>The Person(s) or Position(s) responsible for completing the verification.</p> <p>The Date the verification has been completed.</p> <p>Pre steps that will be taken to correct deficiencies subsequent to the MAC identified.</p> <p>The actions that will be taken to correct the deficiencies identified.</p> <p>The Person(s) or Position(s) responsible for these actions.</p> <p>The Date these changes will be completed.</p> <p>Interim Control Measures (if applicable)</p> <p>The interim control measures and monitoring procedures to be put in place where system changes can not be completed immediately (e.g. time corrective action).</p> <p>The Person(s) or Position(s) responsible for these control measures.</p> <p>The Date these changes will be completed.</p> <p>Verification of implementation and effectiveness (once the regulated party will determine that the corrective action or control measures were effective).</p> <p>The actions that will be taken to verify that the measures taken to correct the system weaknesses identified in the MAC were completed and effective.</p> <p>The Person(s) or Position(s) responsible for completing the verification.</p> <p>The Date the verification has been completed.</p>		



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<p>3. Commitment to complete self-assessment and submit self-inspection within 30 days</p> <p>If a Schedule 1 A, 1 compliance level "A" or "C" was obtained the CAIP includes a commitment to correct deficiencies in both the establishment and the CM within 30 days after the CAIP is accepted. (See Schedule 1 A, 1 Regulatory Verification Process).</p> <p>If a Schedule 1 compliance level "C" was obtained, the CAIP includes a commitment to correct deficiencies in both the establishment and the CM within 30 days after the CAIP is accepted and to conduct a self-assessment and validation using the Processors Self-inspection Form and submit it to the CFIA within the 30 day deadline. (See Schedule 1 A, 1 Regulatory Verification Process).</p> <p>(Schedule 1 compliance level "C" must be corrected prior to exit meeting. If not, will be treated as per "A")</p> <p>If a Schedule 1 A, 1 compliance level "D" was obtained, the CAIP includes a commitment to correct deficiencies in both the establishment and the CM prior to resuming operations and to conduct a self-assessment and validation using the Processors Self-inspection Form and submit it to the CFIA. (See Schedule 1 A, 1 Regulatory Verification Process).</p>		
<p>4. Self-inspection/ Auto-inspection</p> <p>CAIP Form (CAIP) is acceptable.</p>		
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