

HOUSING & RESIDENTIAL EDUCATION

[illegible]

Cleanliness

It is important to know, respect, and work together with your roommate(s) to have an enjoyable time!

Our shared space will be:

- ☐ Neat
- ☐ Messy
- ☐ In between

We will clean:

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ As needed

When we clean, we will:

- ☐ Do our laundry
- ☐ Wash dishes after using them
- ☐ Take out the trash
- ☐ Vacuum/dust

- ☐ Put away any personal items in shared space

☐ Other/additional:

General cleaning supplies will be purchased:

- ☐ On a rotation basis
- ☐ With the cost split each time

☐ Other/additional:

Use of Space

Study time(s) in the space will be:

- ☐ 9 am - Noon
- ☐ Noon - 5 pm
- ☐ 5 pm - 10 pm
- ☐ 10 pm - Midnight
- ☐ Midnight - 9 am
- ☐ Other/additional:

Study atmosphere in the space will be:

- ☐ Silent
- ☐ Low music
- ☐ Low TV volume
- ☐ No distractions
- ☐ Anything goes
- ☐ Other/additional:

Room/Apt. Temperature will be set at:

- ☐ < 65
- ☐ 65 - 68
- ☐ 69 - 72
- ☐ 73 - 75
- ☐ > 75
- ☐ Same at night
- ☐ If different at night/sleeping:

Guests of the same sex are allowed to visit without prior notice and permission only during the following times:

- ☐ 9 am - Noon
- ☐ Noon - 5 pm
- ☐ 5 pm - 10 pm
- ☐ 10 pm - Midnight
- ☐ Midnight - 9 am
- ☐ Never. Always get permission first.
- ☐ Other/additional:

Guests of the opposite sex can visit:

- ☐ Only with permission
- ☐ Same times as guests of the same sex
- ☐ Different times as guests of the same sex

If different for opposite sex visits, mark those times here:

- ☐ 9 am - Noon
- ☐ Noon - 5 pm
- ☐ 5 pm - 10 pm
- ☐ 10 pm - Midnight
- ☐ Midnight - 9 am
- ☐ Other/additional:

Time of Day Routine (write names in and any additional information):

I like to stay up late:

I like to wake up early:

I am an afternoon/early evening person:

Roommates can use each other's:

<input type="checkbox"/> Appliances (Microwave, ect.)	<input type="checkbox"/> TV/Stereo	<input type="checkbox"/> ...without asking
<input type="checkbox"/> Food/Drink	<input type="checkbox"/> Computer	<input type="checkbox"/> ...only after asking first
<input type="checkbox"/> Personal Care	<input type="checkbox"/> Clothes	<input type="checkbox"/> ...only if immediately returned as is
	<input type="checkbox"/> Other Items:	
	<input type="text"/>	

Clarify differences:

Guests in our space are allowed to:

<input type="checkbox"/> Sit on/use each other's beds	<input type="checkbox"/> Use other's personal belongings
<input type="checkbox"/> Sit on/use other's desk chair/furniture	<input type="checkbox"/> Use other's computer
<input type="checkbox"/> Eat other's food	

Sleeping time(s) in the space will be:

<input type="checkbox"/> 9 am - Noon
<input type="checkbox"/> Noon - 5 pm
<input type="checkbox"/> 5 pm - 10 pm
<input type="checkbox"/> 10 pm - Midnight
<input type="checkbox"/> Midnight - 9 am
<input type="checkbox"/> Other/additional:

While other(s) are sleeping in the space, it is okay to:

<input type="checkbox"/> Make noise	<input type="checkbox"/> Keep desk lamp on (if applicable)
<input type="checkbox"/> Listen to music	<input type="checkbox"/> Watch TV
<input type="checkbox"/> Keep overhead light on (if applicable)	<input type="checkbox"/> Use hair dryer
<input type="checkbox"/> Have guests over	<input type="checkbox"/> Other/additional:
<input type="checkbox"/> Use microwave/appliances	

Definitions

"Quiet":

"Privacy":

"Neat & Clean":

"Offensive language": *(whether in person, movies, or music)*

Personal Habits

The main door should remain:

<input type="checkbox"/> Locked at all times
<input type="checkbox"/> Unlocked when one of us is in the room
<input type="checkbox"/> Other/additional:

If leaving for a weekend/period of time, we will:

<input type="checkbox"/> Notify each other
<input type="checkbox"/> Not notify each other
<input type="checkbox"/> Other/additional:

How will we request private time in the room/apartment?

How far ahead of time?

Alcohol

*Please note that each roommate's actions must stay within the published student code of conduct and must maintain a safe environment for everyone. Your RA/CM can assist you in understanding the policies.

☐ I'm under 21

☐ I am 21+, but choose not to drink

☐ I prefer drinking to not take place in our space

☐ I am 21+ and plan to drink in the space

☐ I am 21+ and would like to drink with others of my age in the space

☐ Other/Additional

Plans of Action

Preferred means of communication with roommate(s) during conflict:

☐ Speaking face-to-face

☐ Communicating over email/facebook

☐ Communicating via text message

☐ Mediation with a staff member RA/CM

☐ Other/Additional:

If one of us is bothered by the action of the other, we should:

☐ Keep it to ourselves

☐ Immediately voice our concerns by talking

☐ Consult RA/CM

☐ Not post it on social media sites

☐ Not gossip to others about it first

☐ Other/Additional:

If we hear gossip/negative talk about the other(s), we agree to:

☐ Confront person sharing the gossip

☐ Inform roommate

☐ Consult RA/CM

☐ Other/Additional:

Food or drink consumed that is not ours, will be:

☐ Replaced within three days

☐ Replaced within a week

☐ Not replaced (what's mine is yours)

☐ Other/Additional:

We would like to

☐ Only revisit/revise this agreement form if one of the roommates wants to at a later date

☐ Set a date now to revisit (and revise if needed) this agreement form (*Put date in "2nd Meeting Date" box on page 1 of this form*)

**Note: The RA/CM may revisit this agreement with roommates as needed during the year.*

☐ I am entering into a good-faith agreement with my roommate(s) to make the most of our living arrangements this year. As issues arise I promise to first communicate openly with my roommate. This form is only a starting point for open communication. As needed, we will refer back to this form and seek counsel of the RA/CM.

**This form should be printed and signed by each roommate.
A copy should be kept by each roommate and the RA/CM.**

Roommate Printed Name	Roommate Signature

RA/CM Signature: _____

Date: _____

In approximately two months, your RA/CM may want to revisit this agreement with you and your roommate(s) to see if any updates need to be made.