

MODEL Performance Improvement Action Plan

Teacher:

School / Academy:

Appraiser:

Appraisal

Date concerns raised:

Date of interim review meeting(s) (if applicable):

Date of review meeting:

Date satisfactory progress achieved (if applicable):

Capability (if applicable)

Manager supporting employee through capability:

Date of formal capability meeting:

Date of capability review meeting:

Date satisfactory progress achieved (if applicable):

Capability (if applicable)

Manager supporting employee through capability:

Date of formal capability meeting:

Date of capability review meeting:

Date satisfactory progress achieved (if applicable):

PLEASE NOTE: The action plan detailed below is hypothetical and has been developed as an example only. You should develop an action plan that is specific to the identified areas for improvement for each teacher. The targets should be in line with the teacher standards that apply and their individual job description.