

Strategic Energy and Water Management Action Plan Template

Ref.	Guidance	Existing/Proposed Action	Responsibility	Proposed Date	Completion Date
1.	Review energy policies, or where none exists, develop one, in line with the Policy template prepared by the Welsh Assembly Government. The policy should include a Strategic Energy and Water Management Action Plan. The policy and action plan should identify clear lines of responsibility for energy and water management.	The policy is being updated in line with WAG guidance. The action plane is reviewed on a termly basis.	Commercial Dir	Termly	July 2007
2.	Ensure that all policies are approved at senior management level and reviewed at least yearly. Action plans should be developed and also reviewed on a yearly basis.	All policies are reviewed in line with the above by the EMT.	Commercial Dir	Termly	July 2007
3.	Institutions should review their energy and water management resources and seek to increase, if required, their energy and water management expertise by, for example, buying in specialist help, or sharing resources with other institutions or public sector bodies in their locality.	A local client (West coast energy) have been consulted on future energy management issues	Commercial Dir	Termly	July 2007
4.	Carry out an energy/water survey or, where already done so, repeat the exercise within a five year period.	The college monitors its energy and water usage on a monthly basis. This information is used to inform the termly Governing body meetings.	Commercial Dir	Termly	July 2007
5.	Implementation of recommendations from energy/water survey.	As Above			
6.	Assess applicability of the areas for potential energy and water savings, including those identified by the NAO report "Energy	As Above			