

Letter of Verification for For Community Service

Jonathan Carter

452 Maple Avenue, Springfield, IL, 62704]

Date: March 5, 2024

Emily Thompson

298 Cedar Street, Alexandria, VA, 22304]

Dear Ms. Emily Thompson,

I am writing this letter to verify the community service performed by Ms. Sarah Johnson. As the coordinator for the Springfield Community Service Program, I have had the pleasure of overseeing and documenting the volunteer efforts of participants in our community.

Ms. Johnson has been an active participant in our community service program from January 10, 2024, to February 25, 2024. During her time with us, she has contributed a total of 60 hours of service, engaging in various activities that have greatly benefited our local community. Her involvement has included participating in neighborhood clean-ups, assisting at the local food bank, and contributing to our after-school tutoring program for underprivileged children.

Ms. Johnson has shown exceptional dedication and enthusiasm in all her volunteer activities. Her commitment to serving others and making a positive impact in our community is commendable. She has consistently demonstrated reliability, compassion, and a strong work ethic, qualities that have made her a valued member of our program.

Please feel free to contact me at (217) 555-1234 or via email at jonathan.carter@example.com should you require any further information or verification regarding Ms. Johnson's community service.

Sincerely,

Jonathan Carter
Coordinator, Springfield Community Service Program
452 Maple Avenue, Springfield, IL, 62704