

School Improvement Plan Template: The school must develop a school improvement plan (SIP) showing how the areas for development listed below will be addressed/implemented. It is a working document; schools should refer and amend, where necessary, to monitor their progress.

SCHOOL IMPROVEMENT PLAN (SIP)

NAME OF SCHOOL						
EMIS NUMBER		DISTRICT				
DATE OF COMPLETION		DATE OF SELF-EVALUATION				
Focus Areas	Activities	Target Area/ group	Resources/ Budget	Timeframe	Performance Indicators	Responsible person
The prioritised areas for development from the SSE process.	Actions / functions that the school will embark on to address the areas for development.	These are the role-players who are involved to address the area for development as well as the beneficiaries of this action.	The requirements (cost and other resources) to address the area for development.	The length of time to achieve the outcomes as well as the target date.	This is the evidence in practice that verifies that the objectives had been reached.	Person responsible to co-ordinate the achievement of the objectives of this activity