

Imperial Stationery Ltd

258 North Hampton Road Manhasset, NY 10847

(914) 375-2788

January 4, 2007

Ms. Ashley Nickols
Savbizcor Ltd
28 Green St., Suite 11
Upstate, NY 10947

Dear Ms. Nickols:

Thank you for ordering 15 cases of premium paper from Imperial Stationery Ltd. Your order has been shipped and should reach you within the next five business days.

Find enclosed your total bill for the above order amounting to \$794.85, and the check for \$23.85 is your refund. Because you paid in advance, we are giving you 3 percent cash discount and we also are paying for shipping and handling.

Imperial Stationery is pleased to add you to its list of customers. We look forward to your next order.

Sincerely,

J. O'Conelly

Jennifer O'Conelly
Customer Service

2 Enclosures

Sawvy-Business-Correspondence.com