

# PACIFIC UNIVERSITY

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O R E G O N

**Provost and Vice President for Academic Affairs**

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October 22, 2003

To Whom It May Concern:

It is my pleasure to recommend Jeff Cooper for a position related to education technology support. While I was the Dean of the College of Education, I hired Jeff in August, 2000 and oversaw his work for two years as he supported faculty, staff and especially students in the application of instructional technology. His knowledge of both Mac and PC platforms and related software has been invaluable in his maintenance of a hybrid computer lab as well as in his support of all faculty, staff and students.

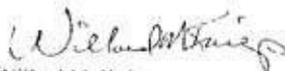
In his position as technology specialist, Mr. Cooper often went above and beyond the call of duty. For example, he provided excellent support to the Oregon Technology in Education Network (OTEN), supporting conferences and delivering workshops for pre-service and in-service educators. He also volunteered his time in the "Soar With Your Dreams" program for borderline at-risk students the past two years. As a member of the Forest Grove School District's Technology Team he helped draft an 80 page technology plan focusing on student-centered engaged learning. He has also given classes on internet studies to at-risk students during the FGSD summer program. At the University, he has served on the Staff Steering Committee and the University Technology Committee.

Jeff has a very personable nature. He is always pleasant, and finds ways to help others regardless of the many projects he works on simultaneously. He is a true multi-tasker. He is a team player, working well and comfortably with others regardless of their level of technical sophistication. Students have consistently praised his support, patience, and sense of humor in their year end evaluations. Several have mentioned that they would not have the teaching positions they hold today without his support and encouragement. He contributes to positive morale in the workplace and gives of himself selflessly.

I am very sorry that budget constraints have made it necessary to lay Jeff off from his position as technology specialist in the College of Education. This was a very difficult decision in very difficult times. He has been a very loyal and hardworking employee. Any institution would benefit from having him as an employee. I recommend him without reservation.

Please feel free to contact me if I can provide additional information

Sincerely,



Willard M. Kniep  
Provost