APEC Project Concept Note Template

Please submit to APEC Secretariat via the PDB
Note: *Concept Notes (including title page) of more than three pages will not be considered*

Title of Project : APEC 21st Century Renewable Energy Development Initiative (Collaborative IX): The Status, Potential, Barriers and Opportunities of Electric Vehicles (cars and buses) in APEC.	
Source of funds (Tick ✓ one) ✓ **Operational Account** ☐ **APEC Support Fund** ☐ **TILF Special Account**	
Name of Committee and Working Group / Sub-fora/ Task Force: Expert Group on New and Renewable Energy Technologies/ Energy Working Group	
Proposing APEC Economy: New Zealand	
Co-sponsoring APEC Economies: Canada, Chile, Chinese Taipei, Indonesia, Japan, Mexico, Republic of Korea, USA, Vietnam	
Total cost of proposal : **US$ 117,000**	**Approximate amount being sought from APEC :** **Overall: US$ 57,000** By category in USD: **Travel (Speakers):** $3,000 (2 x $1,500); Per diem $2,000 (2 participants for 4 days @ $250/day) **Labour costs:** $52,000 **Hosting:** Self funded **Publication & distribution:** Self funded
Expected start date: **Phase 1: Draft Report** c/a **September 2010**; **Phase 2: Workshop** c/a July/August 2011, **Phase 3: Final Report** c/a November 2011	
Expected project duration: 14 months	
Project Overseer Information and Declaration **Name:** Mr. Andrew Robertson, **Title:** Senior Advisor, International Energy Relations, Energy and the Environment Group **Organization:** Ministry of Economic Development, New Zealand Postal address: Ministry of Economic Development, 33 Bowen St., PO Box 1473, Wellington, New Zealand **Tel: +64 4 460 0,1363 Fax: +64 4 473,7 010, E-mail:** andrew.robertson@med.govt.nz I declare that this Concept Note has been prepared in line with the Guidebook on APEC Projects. If approved for APEC funding, I agree to develop the project in line with this Concept Note and implement the project in line with APEC project requirements. _____ Date: 8 November 2010	