

Financial Authorization Letter for Claiming Money

John A. Smith

123 Elm Street

Los Angeles, CA 90001

(555) 123-4567

john.smith@email.com

Date: October 16, 2024

To:

Global Insurance Company

Claims Department

789 Insurance Way

Los Angeles, CA 90001

Subject: Authorization to Claim Money on My Behalf

Dear Claims Officer,

I, John A. Smith, hereby authorize Sarah B. Johnson to claim and collect the insurance payout issued to me by Global Insurance Company. Due to my current travel abroad, I am unable to complete this process in person.

Authorized Person's Details:

- **Full Name:** Sarah B. Johnson
- **Relationship to Authorizer:** Friend
- **Address:** 456 Maple Drive, Los Angeles, CA 90001
- **Phone Number:** (555) 987-6543

- **Email Address:** sarah.johnson@email.com

Details of the Funds to Be Claimed:

- **Amount:** \$5,000
- **Source of Funds:** Insurance Claim for Auto Accident
- **Claim Reference Number:** GI123456

Sarah B. Johnson is authorized to sign any documents necessary to receive these funds. Please release the payment to her upon presentation of this letter and her valid identification.

If you require further confirmation, I am available by phone at (555) 123-4567 or by email at **john.smith@email.com**.

Signature of Authorizer: _____

Printed Name: John A. Smith

Date Signed: October 16, 2024

Signature of Witness (if required): _____

Printed Name of Witness: Kevin T. Lee

Date Signed: October 16, 2024

Notary Public Signature (if required): _____

Notary Seal: _____

Date: October 16, 2024

Thank you for your cooperation.

Sincerely,

John A. Smith.