

Sample Letter of Recommendation

June 19, 2006

Ida Ross
2222 Main Street
Somewhere, CA 90044

To Whom It May Concern:

I have known Linda Phillips for three years. During this period she has demonstrated that she is a very honest and reliable person. She has been my baby-sitter for two years; she has not missed a day during this period and is always on time.

Linda has been very helpful with my children, and because of her outgoing personality, they have requested that she be their only baby-sitter. During the time she has been working for me, she has maintained excellent grades in school.

Because of Linda's good judgment and proven work habits, I would highly recommend her for any job.

Sincerely,

Ida Ross