

Date:

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**Alberta Motor Vehicle Industry Council**  
**#303, 9945 – 50 Street**  
**Edmonton, AB T6A 0L4**

Attention: Licensing Department

**LETTER TO AUTHORIZE PERSON IN CHARGE**

We the undersigned, hereby authorize \_\_\_\_\_ (Name of the authorized person) to act on our behalf in all manners relating to application for authorization, including signing, activation/deactivation of all services relating to the account with AMVIC. Any acts carried out by \_\_\_\_\_ (Name of the authorized person) on our behalf shall have the same effect as acts of our own.

This authorization is valid until further written notice from \_\_\_\_\_ (name of person giving authority), \_\_\_\_\_(title) of \_\_\_\_\_(name of business).

Thank you.

Sincerely,

\_\_\_\_\_  
Full Name:  
Designation:

**Company Stamp:**