

ACTION PLAN TEMPLATE

Long-Term Goals (5 yrs.) for ESL/Basic Skills

- ☐ **To create a comprehensive, systematic, highly coordinated Developmental Education program.**

ESL/Basic Skills (*Due on or before May 1, 2008*) District: **San Bernardino Community College District**

Action Plan for 2007-08

College: **Crafton Hills College**

Section	Planned Action	Effective Practice and Strategy	Target Date for Completion	Responsible Person(s)/ Department(s)
A Organizational/ Administrative Practices	1. Obtain necessary and reliable data through a variety of approaches, including the following: <ol style="list-style-type: none"> Query-Builder training; increased use of e-Lumen; processes for data collection and reliability, including a user-friendly interface that allows non-research and non-IT faculty and staff to access data. 	A.1. Developmental education is a clearly stated institutional priority.	Training for 1 and 2 begins Spring 2008; long-term goal of 3 by Summer 2011	<ul style="list-style-type: none"> Office of Research and Planning (ORP) District Computing Services (DCS) Instructional Assessment Specialist DREAMS Express Other staff to be identified
A Organizational/ Administrative Practices	2. Conduct research into viability of ESL program, including working with Redlands Adult Education to offer courses transferable to the college.	A.1. Developmental education is a clearly stated institutional priority.	Begin Spring 2008, implement Spring 2009	<ul style="list-style-type: none"> Dean, Humanities and Social Science Vice President of Instruction (VPI) English and Reading faculty DREAMS Express
A Organizational/ Administrative Practices	3. Conduct a series of meetings and workshops with all Crafton Hills College (CHC) employees working with developmental students—faculty, administrators, support staff—to define and embrace the program's mission, goals, objectives, and outcomes.	<p>A.1. Developmental education is a clearly stated institutional priority.</p> <p>A.2. A clearly articulated mission based on a shared overarching philosophy drives the developmental education program. Clearly specified goals and objectives are established for developmental courses and programs.</p>	Begin Spring 2008; periodically ongoing thereafter	<ul style="list-style-type: none"> Center for Innovation and Excellence (CIE) Title V Bridging/Advisory Committee VPI Math, English, and Reading faculty ORP