

# Luke Perry

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3 Edgar Buildings George Street, Bath, England BA1 2FJ - 07956 654 32 (M) - example-email@example.com

Dear Human Resources Hiring Manager,

As a highly skilled Finance professional, I read your posting for a new Finance professional with interest. My experience aligns well with the qualifications you are seeking at Exemplar, Inc., in particular my role as Finance specialist with Johnson Systems, and I am certain I would make a valuable addition to your organisation.

With 10 years' experience in finance, I am adept in researching, analysing, and reporting on complex business systems issues. Moreover, while my on-the-job experience has afforded me a well-rounded skill set, including first-rate project management and critical thinking abilities, I excel at:

- Directing initiatives to optimise financial ERP systems.
- Uncovering, analysing, and troubleshooting system errors.
- Preparing training materials and user guides.
- Maintaining diverse databases in MS Access.

In addition to my experience and personal qualities, I have a solid educational foundation and a passion for finance. I am extremely enthusiastic about Exemplar, Inc.'s focus on cost-effective solutions and would welcome the opportunity to contribute to your ongoing business improvements.

Please review my attached CV for additional details regarding my expertise and career achievements. I will follow up to request an appointment to discuss how my experience and background meets your needs.

Thank you for your time and consideration.

Sincerely,

Luke  
Perry