Monthly Project Status Report

Project Name: Computer Aided Dispatch (CAD) Request for Information (RFI)

Project Phase: Execution and Control

For period:	**April 2008**
Submitted by:	**Christy Smith**

EXECUTIVE SUMMARY

Status Item	Current Status	Prior Status	Summary
Overall Project Status	**Green**	**Green**	The RFI project completed the planning phase on 28 March, and kicked-off the RFI Execution and Control phase on 31 March. The RFI was issued, and responses were received.
Scope	**Green**	**Green**	There has been no change in project scope.
Schedule	**Green**	**Green**	The RFI project schedule has been drafted, and a tentative full project schedule has been mapped based on our current progress and anticipated dates for the RFP and implementation projects.
Cost	**Green**	**Green**	There has been no variance in cost associated with the project. A cost estimate for ITD project management services has been approved.
Project Risk	**Green**	**Green**	The risk management log has been established for the project.

Accomplishments:

- Weekly progress meetings were held each Monday with the Technical Group.
- The RFI was reviewed by Gartner on 4/8/08.
- The RFI was reviewed by the Executive Committee on 4/8/08.
- The RFI was signed-off by the Project Sponsor on 4/9/08.
- The RFI was issued from 4/10/08 – 4/25/08.
- Questions were fielded from vendors from 4/10/08 – 4/25/08.
- RFI responses were analyzed by the Technical Group beginning 4/28/08.
- The RFI analysis report was started on 4/28/08.

Expected Accomplishments for Next Month:

- RFI responses will be analyzed.
- An RFI Analysis Report will be created.
- The RFI Analysis Report will be signed-off.
- Product price ranges will be estimated.
- The ITD cost estimate will be signed-off.
- The implementation budget will be estimated.
- The contingency fund will be determined.
- Total cost to State Radio will be determined.
- Vendor demos will be scheduled as needed.