

## RECEIPT

**Payer**

Name of person/business paying the money

**Address**

Payer's address

**Date of Payment**

Insert Date

**Reference**

Payee's reference

**Receipt Number**

Allocated by payee

**Amount of Payment**

\$0.00

**Purpose of Payment****Payee**

Name of person/business receiving the money

**Address**

Payee's address

**Phone**

Payee's phone number

**Fax**

Payee's fax number

**Email**

Payee's email address

**web address**

Payee's web address