

Self-Evaluation for (Name) _____

Project	My Contribution	Purpose	Management's Response
<i>Company cell phones</i>	<i>Researching and comparing plans, providers, and equipment</i>	<i>Finding the most suitable and cost-effective phones and service plans</i>	<i>Pleased with an almost 12% reduction in cell service costs, improved reception, and enhanced phone features</i>

Education	Lesson(s) Learned	Application	Performance Improvements
<i>Employee Enrichment Program</i>	<i>Teamwork Conflict Resolution Goal-setting</i>	<i>How to effectively work as a team of diverse individuals towards a common goal</i>	<i>Able to collaborate to identify goals and motivating factors to improve efficiency and morale</i>

Achievements:

Training:
